# 

**GROUNDS MAINTENANCE TENDER**

**2023**

**BETWEEN**

**ANCASTER PARISH COUNCIL**

**AND**

**……………**

**Ground Maintenance Contractors**

**FOR**

**GRASSED VERGES, HEDGES AND CHURCH LANE CEMETERY**

**Issue 01**

**INTRODUCTION:**

It is proposed that all three elements of work are tendered for at the same time, but there is no reason why any contractor should not restrict the number of tenders submitted to suit his own particular circumstances. Similarly, the Parish Council reserve the right not to accept the lowest tender, if, in their view a higher tendered price may produce a better standard of work.

Contract runs from 01 January each year until 31 December. A contract review for the cost and scope of work will be carried out annually by the Parish Council with the Contractor.

**ELEMENTS OF WORK:**

**1.GRASS VERGES:**

**Lincolnshire County Council:** The schedule contained in **Appendix A** (attached) list the places where grassed verges are situated and require cutting in accordance with the specification which follows. The Parish Council receive a payment towards the work from Lincolnshire County Council on the basis that it has been completed in accordance with the specification provided.

**2.CEMETERY:**

The Cemetery forms part of a Site of Special Scientific Interest and is therefore protected by Government Legislation in how it is maintained and managed throughout the year, and these regulations cannot in anyway be changed or disregarded. Details of the Management Agreement CES000064 **Appendix C**, entered into with Natural England are given in the specifications of work and again, there are a number of other works required to be done as part of this tender. Any amendment will result in a formal up issue of the contract.

**SPECIFICATION OF WORK:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ELEMENT** | **GRASS**  **VERGES** | **GRASS**  **VERGES** |  |  |
|  | **L.C.C.**  **(Appendix A)** |  | **ANCASTER PC**  **(Appendix B)** |  |
|  |  |  |  |  |
| Grass cutting to commence when growing season starts March – Oct.  8 cuts per year, unless stated | **£**  **Per cut** |  | **£**  **Per Cut** |  |
| Strimming – 8 cuts per year | **Included**  **in above** |  |  |  |
| Annual trimming of hedgerows, elder and ivy 5 hrs per | **£** |  |  |  |
| Annual pairing back of verges 5 hrs per | **£** |  |  |  |
| Sudbrook Main Street, Village Hall Site x8 cuts per year |  |  | **£**  **Per Cut** |  |
|  |  |  |  |  |
| **TOTAL TENDER COST** | **£** |  | **£** |  |

\*The actual number of cuts each year will depend entirely on the weather conditions at the time and be managed by Ancaster Parish Council. Any additional cuts must be agreed in advance.

All work will be completed in accordance with Lincolnshire County Council Safety Code of Practice CPE1 – Verge Mowing by Parishes.

Invoices will be submitted in accordance with the breakdown of work completed against each of the above elements.

Signed: ........................................................ Date: ................................................

**SPECIFICATION OF WORK:**

**THE CEMETERY:**

The Management Agreement with Natural England is as Annexe C, Part 4 of the CES 000064 and defines agreed mowing for the period of this contract.

**1.GRASS CUTTING:**

See Map in Appendix B

**INTENSIVE MOWING REGIME:**

Maximum of up to 8 cuts per year as and when required with ALL cuttings being removed.

Precise timings of cuts will depend on the weather and seasonal growth of the sward in each month, so some flexibility and any deviation from the schedule should be formally agreed with the Clerk.

**£ (x 8) = £**

**RELAXED MOWING REGIME**

Maximum of up to 3 cuts per year in the North East section, with ALL cuttings being removed. In accordance with Part 4 of CES000064 Annex C.

**£ (x 3) = £**

**2.PATHS:**

Mowing should reflect intensive mowing regime and sward should not be shorter than **2cm** at any time in the North East Section.

Any mowing of paths must be in accordance with the Management Agreement CES000064 and as per Ancaster Parish Council Instructions.

**£ (x 3) = £**

**3.HEDGEROWS:**

Maintain Cemetery Privet hedge on South and West boundary at 7 feet 6 inches high and 4 feet wide with single cut after August each year. As per Annex D.

**£**

Maintain mixed hedge on South, West and North boundarys of Newton Meadow at 4 feet high and 3’ 6” wide with single cut after 31st August each year . As per Annex D

**£**

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**Wilsford Lane**

Playing Field Hedge, single cut after August each year, top to remove new season growth and face on road side only to back of grass verge,

**£**

Hedge cuttings to be removed from Site for the above three hedges

**4. Newton Meadow Grass Cutting**

Orchard Meadow area to be cut twice per annum, April and September, cut and drop.

**£ (x 2) = £**

Burial and Cremation quarters, 4 areas to be cut x2 per annum, April and September, cut and drop

**£ (x 2) = £**

Burial and Cremation front Rows in three locations, to be cut x8 per annum, cut and drop

**£ (x 8) = £**

Orchard Meadow Area, Pathway to be cut x8 per annum, 2m wide by 200m in length

**£ (x 6) = £**

**5.PESTICIDES, HERBECIDES, INSECTISIDES AND FUNGICIDES:**

Please note these are NOT permitted to be used within a Site of Special Scientific Interest. As per Management Agreement CES000064 Annex C.

PEST AND WEED CONTROL – The general management should be carried out in accordance with Annexe 2 of the CES Agreement.

**TOTAL CONTRACT QUOTE: £**

**6.PUBLIC LIABILITY:**

The contractor must supply a copy of his current Public Liability Insurance annually. This to be forwarded to the clerk on commencement of contract.

Signed: ...................................................................... Date: ...............................

Name and Address of Company:

Tel :

**One signed copy retained for your records and one signed copy returned to:**

Denise Gascoyne Clerk/RFO

c/o 82 Ermine Street

Ancaster Grantham Lincs NG32 3QP

**No work to commence until contract is signed by both parties.**

**APPENDIX A**

**GRASS CUTTING SCHEDULE LINCOLNSHIRE COUNTY COUNCIL**

**ANCASTER GRASS VERGES:**

1. Left hand side of Church Lane going from main road towards Cemetery and immediately outside Cemetery in front of boundary fence.
2. Left hand side of Paddock Close.
3. Left and right hand sides on Wilsford Lane up to the deregulation sign
4. *Corner of Roman Way - Resident agreed to cut*
5. Between Nos. 99 – 101 Ermine Street
6. Corner of Ermine Street/Mercia Drive and both sides of Mercia Drive
7. Arne Close
8. Between Nos. 80 – 88 Ermine Street
9. Opposite Nos. 117 – 123 Ermine Street, full width.
10. Entrance to Brookside left and right hand sides
11. Brookside Close
12. Outside Nos. 1, 2, 3 and 4 Brookside
13. Front of Railway Inn
14. Opposite Railway Inn along embankment up to waymark sign. 50m to end of Fence
15. Left hand Verge past St Martins Way
16. Opposite side under bridge adjacent Nos. 112 -118 Ermine Street
17. Front and corner No.1 St Martin’s Way
18. Outside No.14 St Martin’s Way
19. Outside No.16 & 18 St Martin’s Way
20. Outside 1 and 2 Ermine Close + triangle.
21. Outside 2 and 4 West View and up to 30mph sign High Dyke.

**SUDBROOK VILLAGE VERGES**

1. Rookery Lane to Main Street Sudbrook both sides from deregulation signs to Phone Box and Left Hand verge along Stone wall to 5 bar gate.
2. Corner of Rookery Lane along Fir Tree Lane Sudbrook, RH side to end of Hawthorne Hedge
3. Triangular grassed verge in central reservation Main Street Sudbrook
4. Outside Corner Cottage Main Street Sudbrook
5. Opposite Heath Lane Corner Cottages Sudbrook
6. Corner of Carlton Road and Main Street Sudbrook
7. Left hand and right hand side going out of village on Carlton Road up to deregulation sign.

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**APPENDIX B**

**Grass Cutting Schedule Ancaster Parish Council**

**GRASS VERGES**

1. Station Approach LH Verge, opposite A C Williams Gates 1m wide and Community Garden Frontage.
2. Station Approach RH Verge, A C Williams Gates to end of metal fence.
3. Village Gates Verge 20m x 5m max width at Gate tapered to Road x3 at Ermine Street, West Willoughby and Sudbrook

**APPENDIX C**

MANAGEMENT AGREEMENT CES 000064

(Supplied in pdf format)

**APPENDIX D**

Payment Schedule

(Issued and updated by APC)