

# ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18 FEBRUARY 2019 AT 7.30PM IN THE PARISH HALL ANNEXE

**Present:** Cllr D Sayer (Chairman)  
Cllrs A Rock, G Palmer, Ms C Fleming, Dr Entwistle, A Newton,  
Mrs J Pearsey

**In attendance:** County Cllr R Wootten, District Cllr Mrs R Kaberry-Brown  
S Patterson Mid UK, T Livsey, 2 members of the public, and  
Denise Gascoyne Parish Clerk

**Absent:** Cllrs J Leighton, N Barker and G Chaplin

### **Public Forum:**

A parishioner told the meeting about the amount of litter opposite the Co-Op store on Ermine Street. The Handyman would be asked to clear this.

A parishioner was concerned about the amount of dog poo on the public footpath at the side of the railway.

A parishioner was concerned about the amount of traffic using the back lane where vehicles are prohibited.

A representative from Pre-School thanked the parish council for the recent donation. He said that they had made 2 staff redundant and asked if it was possible for us to help further.

Simon Pattison Mid UK said that the new building Unit 1 will be starting up very soon it would be producing fuel pellets from waste, which would eventually be a coal substitute. The postcode of the site had now been changed so hopefully vehicles would be able to find the site without heading into Ancaster. The latest Fire Prevention Plan with many new measures had been approved. They were now using a thermal imaging camera as well as probes. Another exercise would be held at the site on 13 March. The lagoon was slowly filling up. One of the conditions for the increased tonnage was a right-hand turn lane into the site. This will be completed by December 2019.

The meeting began at 20.29pm

### **1.Chairman's Welcoming Remarks:**

a. The Chairman Cllr D Sayer welcomed everyone to the meeting.

### **2.Apologies for absence:**

The Clerk confirmed that apologies for absence with valid reasons had been received from Cllrs J Leighton, N Barker and G Chaplin

It was proposed, seconded and

**Resolved:** that apologies for absence with valid reasons be accepted from Cllrs J Leighton, N Barker and G Chaplin.

**3.Declarations of Interest:** There were none.

Initialled.....

**4.To approve and accept as a true record the notes of the meeting held on 21 January 2019.**

It was proposed, seconded and

**Resolved:** that the official minutes of the meeting held on 21 January 2019 be approved and accepted as a true record. These were signed by the Chairman.

It was proposed, seconded and

**Resolved:** that Item 14 Parish Hall be brought forward.

a. Ancaster pre-school had sent an email thanking the parish council for their donation. They had contacted Short Mat Bowls who were unwilling for them to use the annexe while they had the main hall. A meeting had been held at the beginning of February. A representative from the Pre School thanked the parish council for their recent donation but said they would like to ask for help again, as they had now had to make 2 staff redundant. A letter had been sent requesting a copy of their accounts, proposed business plan and proposed extra opening hours but nothing had been received. Councillors agreed nothing could be done unless they received the information

It was proposed, seconded and

**Resolved:** to put this on the next Agenda for discussion.

#### **5.Report from County Councillor/District Councillor:**

a. County Cllr R Wootten gave an update on Policing matters and County Council Issues. District Cllr Mrs Kaberry-Brown gave an update on District Council Issues.

#### **6.Highways Issues**

a. County Cllr R Wootten confirmed he would chase up the repair to the pothole under the bridge and the one at the top of Rookery Lane.

b. The repairs to the kerbs on the A153 still had not been repaired. County Cllr R Wootten would chase again.

#### **7.Parish Clerk Update:**

a. Tom Livsey had produced posters and an article re Speed watch Training. These had been put on the notice boards and on the website. Unfortunately, no further interest had been received. It was agreed we would move forward with the volunteers we have. Mr Livsey agreed to contact the Community Speed Watch Co-Ordinator to arrange health and safety training as soon as possible.

b. The Clerk confirmed the potholes on Station Approach had been reported to Network Rail

c. Permission had been granted for the installation of village gates. Cllrs from West Willoughby asked if it would be possible for gates to be placed both ends of West Willoughby. This would be subject to planning approval from Highways. Option 1 was the preferred choice.

It was proposed, seconded and

**Resolved:** to order Option 1 Qty.6 gates and to investigate planning permission for an additional set at West Willoughby.

d. The cabinet for the defibrillator had still not been received.

e. The contract with Krystal had been cancelled as from 09 February. The contract was now with Proweb. Councillors were struggling to gain access to the email.

It was proposed, seconded and

**Resolved:** to ask them for a price for setting up the individual emails for Cllrs.

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f. The order for refurbishing Sudbrook Phone box had been placed with Unique Outlets. The work was scheduled for the end of February.

g. A request had been received from Lincolnshire Heritage to extend the loan of Daea Matres sculpture, Roman Milestone and Altar for a further five years.

It was proposed, seconded and

**Resolved:** to extend the loan of Daea Matres sculpture, Roman milestone and Altar stone for a further five years.

h. An email had been received outlining several areas in Ancaster where parking is a problem.

It was proposed, seconded and

**Resolved:** to put a general note in the Around Ancaster re parking in the village.

i. The books were with the Internal Auditor – a report would be available at the next meeting.

j. A resident had asked if it would be possible to have a parish skip in the village. Many years ago, SKDC bought a skip to the village once a month in the playing field entrance for parishioners to use.

It was proposed, seconded and

**Resolved:** to ask Mid UK if they could offer any assistance.

### **8. Correspondence:**

a. Community Lincs News & Bulletin – circulated to all Cllrs.

b. InvestSK – circulated to all Cllrs.

c. Glasdon Catalogue – placed on file

d. Notification from LALC who is attending Buckingham Palace Garden Party this year – FOR INFORMATION ONLY.

e. LCR (National Association of Local Councils) Winter 2019 magazine – passed to Cllr Ms Fleming

### **9. Cemetery/Newton Meadow/Churchyard:**

a. This slabbing in Churchyard had been finalised and would be completed in the next few weeks.

### **10. Grass Cutting/Grounds Maintenance:**

a. SKDC confirmed they will continue to grant fund for 2 further cutting seasons 2019 and 2020 for land being maintained by the parish. The grant amount had not yet been finalised.

### **11. Finance:**

a. The Approval List of BACS payments had been circulated to all Cllrs. The amounts had been checked by Cllr Sayer.

It was proposed, seconded and

**Resolved:** to authorise the BACS payments amounting to £1445.90 as per the approval list.

b. The Approval List of Cheque/DD payments had been circulated to all Cllrs. The amounts had been checked by Cllr Sayer.

It was proposed, seconded and

**Resolved:** to make the following Cheque/DD Payments. The cheques were signed by Cllr Sayer and Cllr Ms Fleming.

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101337	L.A.L.C	Annual Training Scheme	£138.00
101338	A Newton	Expenses	£28.39
101339	Galleon Supplies	Cleaning materials	£41.40
101340	Ian Bradford	Fire Escape	£75.10

101341	T R Ancliffe	Convert sliding doors	£375.00
101342	Proweb	Email set up	£79.99
101343	E(Fuels)Limited	Oil	£509.25
DD	Opus Energy	Electricity	£110.47

c. The Bank reconciliations, bank transfers and cashbook had been circulated to all Cllrs  
It was proposed, seconded and  
**Resolved:** to accept the bank reconciliations, bank transfers and cashbook.

d. Utility Aid had confirmed that searching for a better deal for electricity for the Parish Council was free of charge. They were reimbursed by the utility companies. They had forwarded quotations for electricity at the parish hall. Cllrs were still sceptical. Further details would be sought.

e. A cheque for £780.00 had been received from The Margaret Brown Trust for the defibrillator for Sudbrook. A letter of thanks had been sent.

f. The Clerk confirmed she would take part in the End of year Finance Webinar on 07 March.

### 12.Planning:

a. LCC Planning had met with the owner of Copper Hill Quarry

b. Notification had been received of street naming of six barn conversion at Sudbrook House Farm

It was proposed, seconded and

**Resolved:** to make no comments

c. S19/0132 Planning application for alterations to existing house and erection of new detached garage Hedgerow Fir Tree Lane Sudbrook

It was proposed, seconded and

**Resolved:** to make no comments

d. The Clerk had reported a possible planning breach on land lying to north side of Willoughby Road. SKDC Planning had been to the site and said there did not appear to be any breach of planning control.

e.S18/2271 Planning permission for erection of one and a half storey dwelling Willoughby Grange. FOR INFORMATION ONLY

f.S190/0169 Planning application for replacement of existing pre-fabricated concrete sectional garage with a brick-built garage Aingarth Cottage Sudbrook.

It was proposed, seconded and

**Resolved:** to make no comments

**13. Playing Field:** Nothing to report.

**14.Parish Hall:** - See above

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### 15.Training:

a. The Clerk confirmed her portfolio in Certificate in Local Council Administration (CiLCA) had passed. Ancaster Parish Council will confirm it meets the criteria to use the General Power of Competence at the Annual Meeting.

**16.Date of Next Meeting:**

a. The date of the next meeting was noted as 18 March 2019 at 7.30pm in the Parish Hall Annexe.

There being no further business the meeting closed at 9.45pm

D Sayer  
Chairman – Ancaster Parish Council  
18 March 2019

**It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of ANCASTER PARISH COUNCIL until accepted or otherwise at the following meeting.**