

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 15 JULY 2019 AT 7.30PM IN THE PARISH HALL ANNEXE

Present: Cllr D Sayer (Chairman)
Cllrs Ms C Fleming, J Leighton, G Chaplin, N Barker, Mrs J Pearsey,
Dr J Entwistle, A Rock, Ms E Ruggaber

In attendance: County Cllr R Wootten, District Cllrs I Stokes, Mrs R Kaberry-Brown, 14 parishioners and Denise Gascoyne Parish Clerk

Public Forum:

Sudbrook Quarry – Parishioners attending were concerned about the proposed opening of the Quarry Rookery Lane Sudbrook. Planning permission had been granted in the 1950/1960s. A group had been set up which would be meeting 16 July at 8.15pm in the parish hall. The parish council would discuss their comments at Item 16(c).

A parishioner from the Walking for Health group which is sponsored by the NHS would be putting a letter together with their concerns.

Other comments voiced were water table, wildlife, residency. Start time of the development and completion, would the area be landscaped, who would maintain it, working hours, ban on lorries through Sudbrook village, improvement to Rookery Lane, footpath, passing places, safety of children walking to the A153.

District Cllr Stokes suggested we insist on a rail access to the site to replace lorry journeys.

Wilsford Lane – A parishioner was concerned that the hedge bordering Wilsford Lane/the playing field was so badly overgrown it was down to single vehicles in some places. He said it needed cutting back from the inside. Cllrs agreed to investigate this and arrange for it to be cut.

A153 footpath – The hedges bordering Willoughby Road footpath are so overgrown it is becoming impossible to walk down the path. This would be reported to the landowners and Highways.

Kerb Stones A153 – These had still not been repaired. This would be reported to Highways again.

Mercia Drive/Ermine Street – A parishioner noted that cars were parking right on the junction of Mercia Drive/Ermine Street especially at school times. The parish council agreed to contact the local PCSO and ask her to attend the area in September when schools are back.

The meeting began at 7.50pm.

1.Chairman’s Welcoming Remarks:

The Chairman Cllr D Sayer welcomed everyone to the meeting.

2.Apologies for Absence:

The Clerk confirmed that apologies for absence with valid reasons had been received from Cllr A Newton.

It was proposed, seconded and

Resolved: that apologies for absence with valid reasons be accepted from Cllr A Newton.

3.Declarations of Interest:

There were none.

4.To approve and accept as a true record the notes of the meeting held on 10 June 2019.

It was proposed, seconded and

Resolved: that the minutes of the meeting held on 10 June 2019 be approved and accepted as a true record. These were signed by the Chairman

5.Vacancy for a Parish Councillor:

a. Graham Nelson had shown an interest in filling the vacancy on the parish council. He told the meeting about himself. As there was no other candidates Mr Nelson filled in the Declaration of Acceptance of Office and Disclosable Pecuniary Interests (Localism Act 2011) and was co-opted as a parish councillor.

6.To approve and re-adopt the following policies en-bloc:

The following policies had been circulated to all Cllrs.

- Publication Scheme
- Disciplinary Procedure
- Equal Opportunity Policy
- Grievance Policy
- Health and Safety Policy
- Lone Working Policy and Procedure
- Media Policy
- Protocol on Communications

It was proposed, seconded and

Resolved: to accept and re-adopt the policies en-bloc.

7.Staff Appraisals:

a. The staff appraisals were due for the Parish Clerk, Handyman, and Caretakers.

It was proposed seconded and

Resolved: that Cllr Sayer complete the staff appraisal for the Parish Clerk, Cllr Newton the Handyman, and the Parish Clerk the caretakers.

8.Report from County Cllr/District Cllr:

a. County Cllr Wootten had met with the Highways Manager. He had requested a bollard at Water Lane, permission for a bus shelter at the top of Rookery Lane, Speed limit reduction, although he did emphasise this would only be allowed if the area met the criteria set down. He also asked about the recent flooding at West Willoughby, and this would be looked at.

9.Speed Watch:

a. The purchase of a container was discussed for the housing of the speed watch equipment. After a short discussion it was suggested we have a key safe on the door leading behind the bar and put the equipment in the cellar when not in use.

It was proposed, seconded and

Resolved: that we investigate the purchase of a key safe for the bar door.

b. Tom Livsey had attended a joint crime/speed watch even at Heydour village hall on 02 July 2019. He said some people had different attitudes to Ancaster. Our aim is to educate people do not catch them. Welby have already issued over 300 letters to speeders in Welby. They also suggested a possible link up where we could have two teams out simultaneously on the longer roads to try to catch persistent speeders. Welby have also conducted early morning sessions on consecutive days and managed to catch several people 2 or 3 times within the week.

10.Highways Issues:

a. The Clerk confirmed that the request had been granted from the Highways Manager to angle the village gates, to give the impression of narrowing as vehicles approach. Feedback from the gates, had been mainly positive.

11.Parish Clerk update:

- a. Cllr Sayer had not received any reply from the Co-op; therefore, this was deferred until the next meeting.
- b. Cllr De Entwistle had been accepted as an Associate member on the School Board of Governors. She reported she had attended her first meeting and had been made to feel very welcome.
- c. The Clerk had received two complaints re visibility from the farm junction West Willoughby and Waterwell Lane. Both Cllr Sayer and Cllr Newton had investigated on behalf of the parish council and concluded they did not find it dangerous in either position if people observe the normal care when pulling out on to a main road.

12.Correspondence:

- a. ICO June 2019 update – circulated to all Cllrs.
- b. Rail Lincs/Rail Future Newsletter – passed to Cllr Newton
- c. ICCM Summer edition – passed to Cllr Newton.
- d. LALC weekly updates – circulated to all Cllrs
- e. Railwatch – passed to Cllr Dr Entwistle
- f. RAF Benevolent Fund – poster on noticeboard
- g. Notification had been received of a temporary road closure Rookery Lane as and when required between 05.08.19 and 20.08.19. THIS HAD NOW BEEN CANCELLED
- h. Community Lincs update – circulated to all Cllrs
- i. Clerks and Councils Direct – passed to Cllr Barker
- j. ICCM June/July updates circulated to Cllr Newton and Cllr Dr Entwistle
- k. Confirmation the BBC Countryfile episode featuring Ancaster cemetery was aired on 14 July.
- l. Railwatch Mailing Pack data breach – circulated to Cllrs Sayer, Newton, and Dr Entwistle.
FOR INFORMATION ONLY
- m. Local Council Review sample and confirmation subscription remains the same – circulated to Cllrs.
- n. Additional Powers for PCSO's – circulated to Cllrs.
- o. Call Connect Summer offer – on notice board.
- p. Mobile Library Service update – FOR INFORMATION ONLY
- q. Clerks and Councils Direct – passed to Cllr Sayer

13.Cemetery/Newton Meadow/Churchyard:

- a. Cllr Dr Entwistle reported that the north east section of the cemetery could be cut early August when the tall thrift flowers have set, and the cages removed.
Moles were active and request that Bruce visit the cemetery as a matter of urgency and attend when necessary to a maximum of £200.00
The 2019 Tall Thrift Survey is to be arranged.
The ragwort pull is required July/August cemetery areas and meadow. Pull, dry, and burn.
Further audit of SE and SW sections against burial registers and maps, to be entered on to Epitaph and Electronic maps – working party to be arranged.
A memorial safety check shows just one grave needing attention.
The Cemetery hedge is scheduled to be cut after 31 August. It has now grown so much and cannot be maintained without a drastic reduction in height, around 2' to return hedge to a manageable state. We will need consent from Natural England.

14.Grass Cutting/Grounds Maintenance:

- a. To date no quotations had been received for cutting the grass back as far as the village gates.

15.Finance:

a. The Approval List of BACS Payments had been circulated. The amounts and orders had been checked by Cllr D Sayer.

It was proposed, seconded and

Resolved: to authorise the BACS Payments amounting to £1504.70 as per the Approval List.

b. The Approval List of Cheque Payments had been circulated. The amounts and invoices had been checked by Cllr D Sayer.

It was proposed, seconded and

Resolved: to authorise the following cheque payments. The cheques were signed by Cllr Sayer and Cllr Ms C Fleming.

DD 22.06.19	Opus Energy	Electricity	£77.43
DD 22.07.19	Opus Energy	Electricity	£69.06
101369	JC Groundwork & Drainage	Installation of gates	£850.00
101370	A Newton	Cemetery expenses	£8.70
101371	Town & Country	Grass cutting	£762.00
101372	S.K.D.C	Uncontested election costs	£87.96

c. The bank reconciliations, bank transfers and cashbook to 30 June 2019 had been circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the bank reconciliations, bank transfers and cashbook to 30 June 2019.

d. The Bank Mandate had been returned from the bank as being incorrect. A new one had been sent which would supersede all other mandates.

It was proposed, seconded and

Resolved: that a new mandate would be presented to the next meeting to be signed by Cllr Sayer, Ms C Fleming, and Ms E Ruggaber.

16.Planning:

a. S19/0742 Planning permission had been granted for proposed double garage Spring Cottage Main Street Sudbrook. FOR INFORMATION ONLY.

b. S19/0705 Planning permission had been granted for two storey side extension 12 Meadowbrook. FOR INFORMATION ONLY.

c. PL0110/19 A planning application had been received Sudbrook Quarry Lane West of Rookery Lane. This had been discussed in the Open Forum and a meeting would be held by parishioners on Tuesday 16 July at 8.15pm in the parish hall. Cllr Sayer had circulated a response to the planning application. After a short discussion

It was proposed seconded and

Resolved: that Cllr Sayer amend his report to include rail access to the site to replace heavy lorries

d. S19/1098 Planning application to top and crown Cotoneaster tree, reduce to allow clearance of telephone lines. 19a Ermine Street

It was proposed, seconded and

Resolved: to make no comments on this application.

e. S19/1051 Planning application for erection of garage Sudbrook House.

It was proposed, seconded and

Resolved: to make no comments on this application.

f. Planning appeal listed building consent to replace 2 existing double-glazed timber windows within attic to double glazed UPVC.

It was proposed, seconded and

Resolved: to make no comments on this application.

17.Parish Hall:

a. A request had been sent to the former Chairman of Pre-School asking him to remove all the tyres, shed outside of the hall and the equipment under the stage. Some had been removed, but there was still some left under the stage. There was still an outstanding invoice from March 2019 for £412.50. It was proposed, seconded and

Resolved: to send a statement to the Treasurer of Pre School.

b. A concrete bollard had been hit by a vehicle outside the parish hall. Quotations had been received for removing the concrete bollards and replacing them with the cast iron ones the parish council had in stock.

It was proposed, seconded and

Resolved: to accept the quotation from Mr I Bradford.

18.Playing Field: Nothing to report.

19.Report from Councillors:

a. Cllr J Entwistle had attended a School Board of Governors meeting as an Associate member. See 11(b) above.

20.Training:

a. Confirmation Cllrs Ms E Ruggaber and Dr J Entwistle would be attending Councillor Training on 16 July at Carlton Scroop. They would report back at the next meeting.

b. The Clerk confirmed she would be attending Code of Conduct Training at NKDC Offices on 18 July. She would report back at the next meeting.

21.Date of Next meeting:

a. It was noted the next Parish Council Meeting would take place on 23 September 2019 at 7.30pm in the parish hall annexe.

There being no further business the meeting closed at 9.20pm

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL until accepted or otherwise at the following meeting.