

ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 21 JANUARY 2019 AT 7.30PM IN THE PARISH HALL ANNEXE.

Present: Cllr D Sayer (Chairman)
Cllrs N Barker, G Palmer, G Chaplin, Mrs J Pearsey, A Newton
A Rock and Dr. J Entwistle

In Attendance: County Cllr R Wootten, T Livsey, 1 parishioner and Denise
Gascoyne Parish Clerk

Absent: Cllrs Ms C Fleming, J Leighton

Public Forum:

The Chairman of the Pre School attended the meeting. He said that the group were on the verge of closing due to lack of numbers and hours. He asked if the Parish Council could consider the group using the hall free of charge for the rest of the school year. Cllrs asked several questions as to what the future held for the Playgroup and was it viable to run. The Chairman said they hoped to offer more hours but would be looking for an alternative venue on a Thursday as the Parish Hall was booked that day. Cllrs agreed to discuss this in Item 14(a).

A parishioner had contacted the parish council with several concerns. These had been forwarded to Cllrs prior to the meeting.

Co-Op He had made several suggestions to the Co Op. The Parish Council was asked to once again ask for a pedestrian crossing or a sign to say, 'pedestrians crossing' Also a more customer friendly access either steps, or a proper sloping footpath. Cllrs agreed this should have been included in the original plans.

Footpath – The footpath on the land known as 'The Sands' has once again been ploughed up. Cllrs would contact the Footpaths Officer and ask for this to be reinstated.

Fir Tree Lane – The parishioner was concerned that the 'for sale' sign indicated the plot as 'Commercial'

District Cllr R Kaberry-Brown had written saying her and District Cllr I Stokes were unable to attend. She confirmed that Cllr Stokes was prepared to give £500 towards the refurbishment of the Sudbrook Telephone Box and she had £200.00 of her grant left, which she was also willing to donate.

A parishioner had written reporting the potholes near the goods shed and its junction with Pottergate. Cllrs agreed this should be reported to Network Rail.

A parishioner also commented on the flooding on Fir Tree Lane near Manor Farm Yard. The would also be reported.

The meeting began at 08.21pm

Initialed

1.Chairman's Welcoming Remarks:

a. The Chairman Cllr D Sayer welcomed everyone to the meeting.

2.Apologies for Absence:

The Clerk confirmed that apologies for absence with valid reasons had been received from Cllrs Mrs C Fleming and J Leighton.

It was proposed, seconded and

Resolved: that apologies for absence with valid reasons be accepted from Cllrs Ms C Fleming and J Leighton.

3.Declarations of Interest:

Cllr Mrs Pearsey 12(b)

4.To approve and accept as a true record the notes of the meeting held on 17 December 2018.

It was proposed, seconded and

Resolved: that the official minutes of the meeting held on 17 December 2018 be approved and accepted as a true record. These were signed by the Chairman.

5.Report from County Councillor/District Councillors:

a. The Clerk had requested County Cllr R Wootten stress that Rookery Lane Sudbrook needed patching/resurfacing urgency. County Cllr Wootten said it was on the list for 2019/2020.

b. The Clerk had requested County Cllr R Wooten to request a speed limit reduction of 40mph through West Willoughby to the current 40mph limit at Woodland Waters. Cllr Wootten said it would be 'looked at' again.

c. A resident had requested a safe crossing at the top of Wilsford Lane across the A153. The Clerk was requested to send County Cllr Wootten the details again.

d. The kerbs on the A153 had been repaired twice before. They were loose again so the County Cllr R Wooten had been requested to take this up with Highways.

6.Highways Issues:

a. Parish Cllrs were told that patching would take place between Wilsford Lane and the crossroads starting 4th February and expected to last 3 days.

7.Parish Clerk Update:

a. The Clerk confirmed she had contacted Network Rail re the rotten pedestrian gate at the station.

b. The defibrillator for Sudbrook phone box had been received. This had been paid by BACS and the invoice forwarded to the Margaret Brown Trust. To date the cabinet had not been received.

c. The pro forma invoice for the new SID had been paid. Tom Livsey agreed to contact the Community Speed Watch Co-Ordinator and say we were ready to move forward with the safety briefing/training.

d. A price had been received of £631.00 for refurbishing Sudbrook Phone Box to house the defibrillator. District Cllrs Stokes had agreed to donate £500.00 and Mrs Kaberry-Brown £200.00 from their allowance. Electricity would still need to be connected.

It was proposed, seconded and

Resolved: to raise an order for the work.

e. Cllrs had been asked to update their names on the working groups.

It was proposed, seconded and

Resolved: the clerk to circulate a new list before the next meeting.

Initialled

f. The email domain was due for renewal in February. Another price had been obtained from Proweb.

It was proposed, seconded and

Resolved: to cancel the existing contract with Krystal Hosting and move to Proweb.

8. Correspondence:

- a. Community Rail Newsletter – circulated to all Cllrs
- b. Larkfleet Affordable Homes passed to Cllr Sayer. FOR INFORMATION ONLY
- c. Road Closure Sudbrook Level Crossing 21.00hrs 28.2.19 to 06.50hrs 01.03.19. FOR INFORMATION ONLY
- d. ICCM Winter edition – passed to Cllr Newton
- e. Clerks & Councils Direct – passed to Cllr Mrs Entwistle

9. Cemetery/Newton Meadow/Churchyard:

- a. Cllr Newton told the meeting that he had measured up the paving in the Churchyard. It was hoped the work would be done in early April.
- b. Cllr Newton reported that the mole control had started in the cemetery.

10. Grass Cutting/Grounds Maintenance:

- a. Nothing further had been received from SKDC re the proposed plan for EnvironmentSK to take back ownership of the open space areas currently maintained by Ancaster Parish Council and funded by SKDC.

It was proposed, seconded and

Resolved: to contact SKDC again to clarify the position as our five-year contract does not run out until 2020.

11. Finance:

- a. The Approval List of BACS payments had been circulated to all Cllrs. The amounts had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to authorise the BACS Payments amounting to £1393.70 as per the Approval List.

- b. The Approval List of Cheque/DD payments had been circulated to all Cllrs. The invoices and amounts had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to make the following Cheque/DD Payments. The cheques were signed by Cllr Sayer and Cllr Ms Fleming.

DD	Opus Energy	Electricity	£98.55
101331	Glasdon UK	Dog Bin Bags	£40.18
101332	Proweb	Anti-Virus/Support	£30.00
101333	Clarke’s Boiler Services	New Burning Motor	£190.00
101334	D Gascoyne	Expenses	£67.13
101335	S.K.D.C	Waste Bins	£45.50

The following BACS Payment had been authorised and paid prior to the meeting.

Stryker UK Ltd	Defibrillator for Sudbrook Phone Box	£780.00
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- c. The Bank Reconciliations, bank transfers and cashbook for December had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the bank reconciliations, bank transfers and cashbook.

d. Notification had been received of the new pay scales for Clerks as from 01 April 2019.

12.Planning:

a. Notification had been received that LCC were looking to take formal enforcement action against Copper Hill Quarry after they had breached planning conditions.

It was proposed, seconded and

Resolved: to request an update on the situation

b. S18/2271 Planning application for erection of one and a half storey dwelling Willoughby Grange West Willoughby.

It was proposed, seconded and

Resolved: to make no comments on this application.

13.Playing Field: Nothing to report

14.Parish Hall:

a. The Chairman of the Pre School had spoken during the Open Forum and Cllrs discussed this fully.

It was proposed, seconded and

Resolved: to donate £250.00 to the Pre School towards running costs. Cheque No. 101336 was signed at the meeting. To ask the Pre School to supply a copy of their accounts to year ending 31 March. The current financial situation and a business plan to included proposed extra opening hours.

b. The heating in the annexe was not working efficiently.

It was proposed, seconded and

Resolved: to contact an engineer and ask them to assess the situation.

15.Training:

a. Cllrs Training Day LALC Offices 07.02.19 from 10.00am to 4.00pm

16.Date of Next Meeting:

a. It was noted the date of the next meeting as 18 February 2019 at 7.30pm in the parish hall annexe.

There being no further business the meeting closed at 8.49pm

Signed.....
Chairman Ancaster Parish Council

18 February 2019

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of ANCASTER PARISH COUNCIL until accepted or otherwise at the following meeting.