

ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18 MARCH 2019 AT 7.30PM IN THE PARISH HALL ANNEXE

Present: Cllr D Sayer (Chairman)
Cllrs A Rock, Dr J Entwistle, N Barker, G Palmer, and G Chaplin

In Attendance: T Livsey Speed Watch Co-Ordinator, District Cllr I Stokes, 4
members of the public and Denise Gascoyne Parish Clerk

Absent: Cllrs A Newton, J Leighton, Ms C Fleming and Mrs J Pearsey

Public Forum: Members of the public were all concerned with the land lying to the north side of Willoughby Road. There are now at least 4 caravans on the site and a single decker bus. Hardcore was on the site and it appeared hard standings were being prepared. The footpath is still being used by vehicles, despite no vehicular access and the footpath has been badly churned up. SKDC Senior Planning Enforcement Officer has issued a Planning Contravention Notice (PCN) The owner of the site has given permission for the travellers to stay on the land for a temporary period, so they were unable to consider eviction powers under Section 77 of the Criminal Justice and Public Order Act 1994.

The meeting began at 7.55pm

1.Chairman's Welcoming Remarks: The Chairman D Sayer welcomed everyone to the meeting.

2.Apologies for Absence:

The Clerk confirmed that apologies for absence with valid reasons had been received from Cllrs A Newton, J Leighton, Ms C Fleming and Mrs J Pearsey.

It was proposed, seconded and

Resolved: that apologies for absence with valid reasons be accepted from Cllrs A Newton, J Leighton, Ms C Fleming and Mrs J Pearsey

3.Declarations of Interest: There were none.

4.To approve and accept as a true record the notes of the meeting held on 18 February 2019.

It was proposed, seconded and

Resolved: that the official minutes of the meeting held on 18 February 2019 be approved and accepted as a true record. These were signed by the Chairman.

5. Report from County Councillor/District Councillor

a. The loose/missing kerbs had been reported by County Cllr Wootten. LCC said although these needed repairing they were not a priority so won't get repaired until at least April.

b. County Cllr R Wootten had reported the potholes at the top of Rookery Lane and the one under the bridge again to Highways. The broken manhole cover was scheduled to be fixed. These still had not been done. It was proposed, seconded and

Resolved: to ask County Cllr Wootten to request this again

Initialed

c. County Cllr Wootten had requested a reduction in the speed limit in West Willoughby to align the anomaly that the speed increases and then drops outside Woodies. His reply stated this had been added to a list which is long and will only be examined later in the year. District Cllr Ian Stokes suggested that we get nearby parishes to support us in our request.

It was proposed, seconded and

Resolved: that we contact both Wilsford and Barkston Parish Councils.

d. Further complaints had been received re the significantly increased number of Heavy Goods vehicles travelling through the village and exceeding speed limits. It was proposed, seconded and

Resolved: to write to the Highways Officer to see if anything could be done.

6.Highways Issues:

a. An email had been received from Cllr Richard Davies advising how Highways Issues should be reported. They can be reported via www.lincolnshire.gov.uk/faultreporting, telephoning 01522 782070, email cschighways@lincolnshire.gov.uk or contacting our County Councillor.

It was proposed, seconded and

Resolved: these details be placed in the Around Ancaster and on the notice boards.

7.Parish Clerk Update:

a. A parishioner had requested a village skip. Mid UK had confirmed they could provide a skip once a quarter over a weekend. The idea was good in principal, however who would police what went into it, how much an individual could put in etc.

After a short discussion, it was proposed, seconded and

Resolved: that this would be impossible to police, therefore, to thank Mid UK for their offer, but not to go ahead with a village skip.

8.Correspondence:

- a. Rail Lincs Newsletter – passed to Cllr Newton
- b. Traffic Regulation Orders – circulated to all Cllrs
- c. Clerk's & Councils Direct – passed to Cllr Dr J Entwistle
- d. SKDC Parish Update – circulated to all Cllrs
- e. Consultation on Heritage Services – circulated to all Cllrs

9.Speed Watch

a. Tom Livsey reported that they now had 13 volunteers and at least one briefing would be held in early April.

b. The Clerk confirmed that the village gates had been ordered on 19 February 2019, and the fixing instructions received.

c. Tom Livsey had forwarded a list of equipment needed for the Community Speed Watch including the Speed Watch Hand Held Radar. Mr Livsey was thanked for all his work on this project. It was proposed, seconded and

Resolved: that we purchase the necessary equipment

10.Cemetery/Newton Meadow/Churchyard:

a. Councillor Newton confirmed he would paint the front railing fence of the original cemetery. It was proposed, seconded and

Resolved: for Cllr Newton to purchase the materials necessary to complete the work and he would be reimbursed by the Parish Council.

Initialled

11. Grass Cutting/Grounds Maintenance:

a. The Parish Agreement for Highway Verge Cutting for 2019/2020 had been received. LCC contribution would be £534.65 it was proposed, seconded and

Resolved: to accept the contribution and sign the agreement and return.

b. Cllr Newton had helped lay the slabs at the Churchyard and had purchased the ballast. It was proposed, seconded and

Resolved: to pay Cllr Newton for the ballast and send the Church an invoice for reimbursement.

12. Finance:

a. The Approval List of BACS payments had been circulated to Cllrs. The amounts had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to authorise the BACS payments amounting to £1393.70 as per the approval list.

b. The Approval List of Cheque/DD Payments had been circulated to Cllrs. The invoices had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to make the following Cheque/DD Payments. The cheques were signed by Cllr Sayer and Cllr Ms C Fleming

101344	Edge IT Systems	Online licence	£533.04
101345	Selby Office Supplies	Toner/Paper	£179.47
101346	Hazel Hill	Internal Audit	£350.00
101347	L.A.L.C	Subscription	£370.38
101348	Edge IT Systems	End of Year Webinar	£36.00
101349	Quick Test	MicroPAT Calibration	£54.00
101350	S.K.D.C.	Cemetery Rates	£120.77
101351	D Gascoyne	Expenses Jan-Mar 2019	£27.78
DD	S.K.D.C	Green Waste Bins	£47.00
DD	Opus Energy	Electricity	£102.93
BACS	Venues4Hire	12 mths enquiry access	£20.00

c. The Bank Reconciliations, Bank Transfers and Cashbook to 28 February had been circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the Bank Reconciliations, Bank Transfers and Cashbook.

d. Notification had been received of MTD (making tax digital) It appeared now that parish councils that are not registered for VAT and use the VAT Return Form 126 do not need to go through a digitally enabled system to HMRC until later in the year. This will be introduced into the accounting programme by Edge IT when it comes into force.

e. The Internal Audit report had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Internal Audit report.

f. The Clerk confirmed the Parish Hall would receive full rate relief for Financial year 2019/2020. THIS WAS FOR INFORMATION ONLY.

Initialled

13. Planning:

a. The Clerk had requested an update on the planning breach at Copper Hill Quarry. The road was checked on 26 February and whilst there was discolouration there was no mud or debris so no action could be taken.

b. It had been reported to the parish council that 5 caravans were now occupying the site and a single decker bus. The footpath was regularly being used as a footpath access road although clearly marked as 'No Motor Vehicles Allowed S34 Road Traffic Act 1988. This had been reported to the Planning Enforcement Officer SKDC and Footpaths Officer LCC. As this had been discussed fully in the Open Forum. It was proposed, seconded and

Resolved: to inform the Police Inspector of the activities.

c. PL/0137/18 Planning application to retain a boundary stone wall Castle Quarry Sleaford Road.

It was proposed, seconded and

Resolved: to make no comments on this application.

d. Planning appeal for excavation of a winter storage lagoon. Fineturf. FOR INFORMATION ONLY

e. S19/0132 Planning permission for alterations to existing house and erection of new detached garage Hedgerow Fir Tree Lane Sudbrook. FOR INFORMATION ONLY

f. SKDC Local Plan Examination Update 1 had been circulated to all Cllrs.

14. Playing Field:

a. A report of unsocial behaviour had been reported to the playing field management committee.

15.Parish Hall:

a. Notification had been received that Ancaster Pre School would close at the end of the term Wednesday 03 April. It had been agreed they could use the hall free of charge to remove their belongings.

16.Sudbrook and West Willoughby:

a. The work on the Phone Box had not yet been completed. Work was due to start week commencing 25th March.

b. The Clerk confirmed the defibrillator cabinet had now been received.

c. The Ward Member Grant Scheme forms had been filled in by the Clerk. They just needed the signatures of District Cllr Rosemary Kaberry-Brown and District Cllr Ian Stokes and be forwarded to SKDC.

17.Training: There were none.

18. Date of Next meeting.

a. The date of the next meeting was noted as 15 April 2019.

b. Due to the Parish Council elections to be held on May 2019. It was proposed, seconded and

Resolved: to hold the Annual Meeting and Annual Parish Meeting on 13 May 2019,

This part of the meeting closed at 8.50pm

Initialled

19. To Resolve to move into Closed Session:

It was proposed, seconded and

Resolved: that the Parish Council move into Closed Session in accordance with the Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business about to be transacted.

The meeting continued in the absence of the public. (Not for publication by virtue of Section 100(a) Para.4 of the Local Government Act 1972, the items being of a confidential nature.

Following a full discussion, it was proposed, seconded and

Resolved: that the Clerk would receive the pay award circulated.

There being no further business the meeting closed at 8.56pm