

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 18TH NOVEMBER 2019 AT 7.30PM IN THE PARISH HALL ANNEXE

- Present:** Cllr D Sayer (Chairman) Cllrs Ms C Fleming (Vice-Chairman)
Cllrs G Nelson, J Leighton, A Rock, A Newton, Dr J Entwistle
and Ms E Ruggaber
- In Attendance:** County Cllr R Wootten, District Cllrs Mrs R Kaberry-Brown, and
I Stokes. 2 members of the public and Denise Gascoyne Parish
Clerk.
- Public Forum:** No members of the public attended other than 2 for the Vacancy
Item 5

The meeting began at 7.30pm

1.Chairman's Welcoming Remarks:

The Chairman Cllr D Sayer welcomed everyone to the meeting.

2.Apologies for Absence:

The Clerk confirmed that apologies for absence with valid reasons had been received from Cllr N Barker and Cllr Mrs J Pearsey.

It was proposed, seconded and

Resolved: that apologies for absence with valid reasons be accepted from Cllr N Barker and Cllr Mrs J Pearsey.

3.Declarations of Interest:

Ms C Fleming Item 15(h).

4.To approve and accept as a true record the notes of the meeting held on 21 October 2019 and to authorise the Vice-Chairman to sign the minutes.

It was proposed, seconded and

Resolved: that the minutes held on Monday 21 October be approved and accepted as a true record. These were signed by the Vice-Chairman.

5.Vacancy for Parish Councillor:

a. The Clerk had sent out an application form for co-option to two interested parties. They had both returned them. Both applicants attended the meeting however, one applicant stood down. Therefore, Vivienne Nelson was co-opted on to the parish council and signed the necessary paperwork.

6.Report from County Councillor/District Councillors:

a. County Cllr Wootten had nothing further to report on outstanding issues. The Clerk would remind him which needed chasing.

b. County Cllr Wootten had forwarded a Lincolnshire Road Safety Update. This had been circulated to all Cllrs.

7.Speed Watch:

a. The Clerk reported a key lock would be purchased so the speed equipment could be kept at the parish hall.

8.Highways Issues:

a. A parishioner had reported moles on highway verges that were encroaching into gardens. Unfortunately, there was nothing the parish council could do.

b. County Cllr Wootten said that the request for a reduction in the speed limit from West Willoughby to Ancaster has failed. It failed because it needed a certain number of development units to meet the policy and missed this by a long shot. Highways also looked at the accident data and it did not meet the criteria on that section either. Cllr Wootten said when the bus shelter had been applied for he would put another application in.

c. The Senior Planning Officer at LCC had reported that a new wheel wash had been installed at Copper Hill Quarry. This seemed to be working correctly and would have its water changed and sump cleaned on a regular basis. Therefore, the current investigation will now be closed as there is no breach of planning control. Chairman D Sayer commented that mud was still spreading on to the highway, this would be monitored.

d. Residents of Mercia Drive and Meadowbrook had reported a lack of lighting in both areas. It was believed that the change of clocks had altered the timing.

e. A resident had reported that one of the large kerb stones on the corner of West View had been dislodged due to lorries parking outside Co-Op on Ermine Street.

It was proposed, seconded and

Resolved: to email County Cllr Wootten with the details and he would contact Highways.

f. The dropped kerb at West View had still not been done. The original request was agreed in February 2016. It was then re-confirmed it would be done by March 2019.

It was proposed, seconded and

Resolved: to email County Cllr Wootten with the details and he would contact Highways

9.Parish Clerk Update:

a. The Clerk confirmed a letter had been sent to A.C. Williams requesting the hedge is cut back bordering the footpath outside the bus depot on Ermine Street. To date this had not been done. It was proposed, seconded and

Resolved: to write again and ask them to cut back the hedge as a matter of urgency.

b. The Clerk confirmed PCSO Mooney had been informed of the 'abandoned cars' on the grass verge Angel Court. To date no reply had been received.

It was proposed, seconded and

Resolved: to contact Inspector Gary Stewart.

c. The Clerk had started to fill in the application form for the purchase of a Bus Shelter Rookery Lane/A153 junction. The Clerk had started to fill in the form, but the style of bus shelter needed to be decided. It was proposed, seconded and

Resolved: that Cllr J Leighton look through the grant form and report back

d. Anglian Water had confirmed that an order had been put through to repair the track through flooding Mercia Drive. It was proposed, seconded and

Resolved: to contact Anglian Water to see if the work had been completed.

e. East Midlands Trains confirmed they had passed our feedback on to the Revenue Protection Manager and Customer Experience Manager on the Nottingham-Skegness route for review.

f. Cllr Dr J Entwistle suggested we hold a community drop-in session. It was also suggested we have a suggestion box in the Co-Op or Post Office.

It was proposed, seconded and

Resolved: that she and Cllr Ruggaber would investigate this and report back.

g. There had been criminal activity in the village recently. This was a concern and there had been no contact from PCSO Mooney. It was proposed, seconded and

Resolved: to request a visit by the PCSO to a parish council meeting.

10. Correspondence:

- a. Rail Lincs (Railfuture Lincolnshire Newsletter) – passed to Cllr Newton
- b. LCR Autumn 2019 (NALC) 2019 magazine – passed to Cllr Mrs Nelson
- c. ICCM Guidance Update – circulated to Cllr Newton and Cllr Dr Entwistle
- d. Parish and Town Council Update (LCC) Newsletter – circulated to all Cllrs
- e. LCC Draft Corporate Plan – circulated to all Cllrs
- f. Clerks and Councils Direct – passed to Cllr Dr Entwistle
- g. LALC weekly updates – circulated to all Cllrs

11. Cemetery/Newton Meadow/Churchyard:

a. Cllr Dr Entwistle reported that 2/3rds of the SW section of the cemetery had now been audited. There was a couple of queries which referred to minutes. These would be forwarded to the Clerk.

b. Cllr Dr Entwistle reported unsafe headstones to the parish council.
It was proposed, seconded and

Resolved: to try to locate the owners of the grave, and in the meantime the headstone had been laid down.

12. Grass Cutting/Grounds Maintenance:

a. Cllr Newton reported that the grass had been cut and the hedges had been cut back. The Clerk and Cllr Newton would be meeting on Friday to discuss the grass cutting contract for next season.

b. Cllr Dr Entwistle reported quite a lot of rabbit activity in the cemetery. Cllr Newton agreed to investigate this.

13. Finance:

a. The Approval List of BACS Payments had been circulated to all Cllrs. These had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to authorise the BACS payments amounting to £1576.70 as per the approval list.

b. The Approval List of Cheque/DD payments had been circulated to all Cllrs. The invoices had been checked by Cllr Sayer.

It was proposed, seconded and

Resolved: to authorise the following cheque/DD payments. The cheques were signed by Cllr D Sayer and Cllr Ms C Fleming.

101389	South Kesteven District Council	Trade Bins	£45.40
101390	Clarke's Boiler Service	Service Boiler	£70.00
101391	Willoughby Homes & Gardens	Cemetery Hedge	£1750.00
101392	The Poppy Appeal	Poppy Wreath	£40.00

101393	Galleon Supplies	Toilet rolls etc	£62.10
DD	Dept for Communities & Local Govt	PWLB Loan	£853.37

c. The bank reconciliations, transfers, and cashbook to 31.10.19 had been circulated to all Cllrs.

It was proposed, seconded and

Resolved: to accept the bank reconciliations, transfers, and cashbook to 31.10.19.

d. The Clerk confirmed the 2nd half of the Community Cleaner Grant had been received. FOR INFORMATION ONLY.

e. The draft budget had been circulated to all Cllrs. After a short discussion it was proposed, seconded and

Resolved: that the Clerk enter the Precept at the rate of inflation and circulate to the Finance Working Party.

f. The Around Ancaster had requested a donation towards the printing costs of the magazine. It costs £8.00 per page per issue. The Parish Council did not pay for their contribution, which was usually around a page and a half.

It was proposed, seconded and

Resolved: to donate £176.00 which was 2 pages inserted into 11 issues. Cheque Number 101394 for £176.00 was signed by Cllr Sayer and Cllr Ms Fleming

b. St Martin's Church was holding a Christmas Tree festival and asked if the Parish Council would like a tree decorated on their behalf. After a short discussion it was agreed to donate £50.00

It was proposed, seconded and

Resolved: that Cheque Number 101395 for £50.00 be signed by Cllr Sayer and Cllr Ms Fleming

c. LCC had asked if the parish council wished to continue with the Parish Agreement cutting of the Highway grass for 2020/2021. There would be a slight increase in payment. After a short discussion it was

It was proposed, seconded and

Resolved: that the parish council would continue with the Parish Agreement cutting of the Highway Grass for 2020/2021.

14.Parish Hall:

a. The caretakers had requested a bike rack for the village hall. Cllrs agreed to investigate this as there was now a youth club and cubs and scouts used the hall. It was proposed, seconded and

Resolved: to see if grants were available.

b. Councillors agreed that work was needed in the village hall. A discussion took place to include the possibility of new heating, toilets, decoration etc. and to appoint a working party. It was proposed seconded and

Resolved: Cllrs D Sayer, Ms Ruggaber, Ms Fleming, and G Nelson be appointed as the working party and to report back to the parish council with their wish list.

15.Planning:

a. Land North side of West Willoughby - Cllr Rosemary Kaberry-Brown reported that she had been chasing planning. To date she had been unable to get any answer re a planning application but would continue to chase.

b. Proposed Sudbrook Quarry - County Cllr Wootten reported that the date for observations had been extended to January 31st, 2020. The planning application would not now be heard until Spring 2020. Cllr Wootten was asked to look at the state of Rookery Lane. This originally had been planned for refurbishment but due to the proposed quarry had been put on hold.

c. S19/1626 Planning permission to lop and crown trees in Conservation Area 21 Ermine Street had been received. FOR INFORMATION ONLY.

d. PL/0167 Planning application to retain existing display walls and for the use of land for the display of stone products Castle Quarry.

It was proposed, seconded and

Resolved: to make no comments on this application.

e. Cllr Newton reported that the Emergency Plan had been accepted and we were in receipt of a Community Emergency Kit which included walkie talkies, gloves, fluorescent jackets, torch, radio, megaphone, glow sticks and first aid kit. An Emergency Plan Launch had been agreed for Monday 09 December 2019 at 7.00pm in the parish hall annexe

f. S19/1843 Planning application for erection of dwelling Plot 3 Fir Tree Lane Sudbrook. District Cllr Mrs Kaberry-Brown said she would call for this application to be brought before the Planning committee.

It was proposed, seconded and

Resolved: that the parish council would comment they felt the site was unsuitable for planning due to the former use of the site being an old tip and the possibility of escaping methane.

g. S19/1831 Planning application for erection of two storey rear extension 64 Ermine Street.

It was proposed, seconded and

Resolved: to make no comments on this application.

h. S17/2239 Withdrawal of planning application to vary Condition 2 The Old Barn 14a Ermine Street. FOR INFORMATION ONLY.

i. S19/1966 planning application for Castle Quarry (see PL/0167 d) above.

j. S19/1927 Planning application for re-covering of the south porch roof in tern coated steel St. Martin's Church.

It was proposed, seconded and

Resolved: to make no comments on this application.

16. Playing Field:

a. A meeting had been held on 04 November. A report had been circulated to all Cllrs. The next meeting was arranged for Monday 25th November 2019 at 7.30pm in the sports and social club.

17. Sudbrook and West Willoughby Village Hall:

a. The Clerk had requested Qty 2 'No Dog Fouling' signs on behalf of Sudbrook and West Willoughby Village Hall. SKDC had said that this is not dealt with by them. District Cllr Mrs Kaberry Brown agreed to investigate who was responsible.

b. Cllr Newton reported that at the last meeting it had been agreed that the Parish Council would support the change to the area of benefit of the land to exclude Ancaster. The Chairman asked that a letter be drawn up and forwarded.

c. Cllr Newton reported that the ditch was blocked along Heath Lane causing flooding to properties on Carlton Road. County Cllr Wootten would be asked to investigate.

18.Training:

a. Cllr Dr Entwistle had attended a Cemetery Management and Compliance Course. She reported it had been very interesting and well worth attending.

Cllr Dr Entwistle reported that the school would be holding their Christmas Fayre on 13th December from 2.15pm. They were fundraising for a new classroom.

19.Date of Next Meeting:

a. It was noted that the date of the next parish council meeting would be 16 December 2019 at 7.30pm in the parish hall annexe.

There being no further business the meeting closed at 9.30pm

It is important to understand that the information given above represents notes of the meeting which took place and do not become Minutes of ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL until accepted or otherwise at the following meeting.