

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

Tel: 01400 230745 email: denise.gascoyne@ancasterpc.org

Website: <http://parish.lincolnshire.gov.uk/Ancaster>

09 April 2024

Dear Councillor,

You are hereby summoned to attend the next meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **15 April 2024** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **18 March 2024** and to authorise the Chairman to sign the official minutes.
5. **Report from County Councillor/District Councillor:**
 - a. Update Flooded Properties Water Lane

6. **Chair update:**
 - a. Update if any.
7. **Planning:**
 - a. S24/0474 Planning permission to install a new telemetry kiosk Land adjacent Wilsford Lane/Charlestown.
 - b. To confirm comments on Draft Local Plan have been forwarded.
 - c. S23/2289 Planning permission to replace existing bungalow with one single-storey dwelling. Alterations to driveway. Scotts Bungalow Willoughby Road.
 - d. S23/0146 Refusal of planning permission casting of new concrete base(approx. 18") on top of existing land north of Willoughby Hall.
 - e. Local Plan Review village services and facilities survey 2024
8. **Speed Watch:**
 - a. Update if any.
9. **Parish Clerk Update:**
 - a. Update if any.
10. **Correspondence:**
 - a. ICCM Newsletter
 - b. Local Councils Update April 2024 and notice.
 - c. Town & Parish Council Newsletter March 2024.
 - d. LALC e-news
 - e. Community Resilience Plans SKDC
 - f. How to report Anti-Social behaviour
 - g. Annual Policing Plan
 - h. Quickline Fibre Optic Broadband
11. **Cemetery and Newton Meadow:**
 - a. Update if any.
12. **Grass Cutting/Grounds Maintenance:**
 - a. Confirmation first cut has been completed.
13. **Parish Hall:**
 - a. Alternative heating
14. **Report from Councillors:**
15. **Playing Field:**
 - a. Update if any.
16. **Finance:**
 - a. To resolve to approve and accept Bank Reconciliations, Bank Transfers and Cashbook (already circulated) to **31 March 2024** and for Chairman to sign.
 - b. To resolve to approve and accept retrospective payments made in March as per the Approval List already circulated.

- c. To resolve to approve Pro-forma payment as per the Approval List already circulated.
- d. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) authorise the Clerk to make the payments and the Chairman to sign.
- e. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) authorise the Clerk to make the payments and Chairman to sign.
- f. Confirmation first half of Precept has been received.
- g. Confirmation books are with Internal Auditor and AGAR to be returned by 01 July 2024.

17. Training:

- a. Cllr Lovett – Councillor Induction & Refresher Course 19.03.24
- b. Cllr Lovett – Emergency Planning & Resistance 16.04.24
- c. A Newton Management of Memorial Workshop Winchelsea Centre 25.04.24
- d. ICCM Online training courses

18. Date of Next Meeting:

- a. To confirm the next meetings as **Annual Meeting and Annual Parish Meeting** on 20 May 2024 at 7.30pm in the Parish Hall Annexe.