

MINUTES OF ANCASTER PARISH COUNCIL MEETING HELD ON MONDAY 15 APRIL 2024 AT 7.30PM IN THE PARISH HALL ANNEXE.

Present: Cllr D Sayer(Chair) Cllr J Leighton(Vice-Chair)
Cllrs Rock, Hollick, Barker, and Lovett

In Attendance: District Cllr I Stokes, and members of the public concerned with flooding on Water Lane.

Public Forum: There had been no further update on flooding, and it was suggested that parishioners contact the Clerk to see if any updates were available, and if not they would not need to attend. The Chair confirmed the Parish Council would pursue an update from LCC.

The meeting began at 8.08pm

1.Chair's Welcome: Cllr Sayer welcomed everyone to the meeting, and as the Clerk was unwell Cllr Leighton agreed to take the minutes.

2.Apologies for Absence: Apologies for absence had been received from Cllrs Fleming, Ferguson, Clarke, Dr Entwistle and Pearsey. It was proposed, seconded and **Resolved:** that apologies for absence with valid reasons be accepted from Cllrs Fleming, Ferguson, Clark, Dr Entwistle and Pearsey.

3.Declarations of Interest: There were none.

4.To approve and accept as a true record the notes of the meeting held on Monday 18 March 2024. It was proposed, seconded and **Resolved:** that the notes of the meeting held on Monday 18 March 2024 be accepted as a true record. These were signed by the Chair.

5.Report from County Cllr/District Cllr:

a. County Cllr Martin was unable to attend the meeting but had emailed the Clerk. SKDC Local Plan – if the council were concerned about this and wished LCC to consider in the County Council response please let him know. No further updates on Flooding or School traffic calming.

There is a LCC Traffic Management Policy Consultation which closes on 03 May. He suggested the Parish Council to consider completing the online consultation.

b. Cllr Stokes suggested that the Witham Drainage Board should be consulted about the flooding. He is a member of the Witham Drainage Board.

6.Chair Update: Nothing to report.

7.Planning:

a. S24/0474 Planning permission to install a new telemetry kiosk – land adjacent Wilsford Lane/Charlestown. We were not aware of these, we had seen one opposite the school on Mercia Drive.

- b. Comments for Reg.18 Draft Local Plan had been forwarded to SKDC.
- c. S23/2289 Planning permission to replace existing bungalow with one single-story dwelling and alterations to driveway. Scott's Bungalow Willoughby Road.
- d. S23/0146 Refusal of planning permission for casting of new concrete base (approx. 18") on top of existing land north of Willoughby Hall.
- e. Local Plan Review village services and facilities survey – circulated to all Cllrs.
- f. S24/0062 Planning permission for single storey side and rear extension and alterations to windows following demolition of existing conservatory. 6 Charles Avenue.

8.Speed Watch: Nothing to report.

9. Parish Clerk Update:

a. The clerk had written to EMR re non-collection of tickets on the Skegness/Nottingham line. EMR replied saying they are monitoring ticket checks on several trains and our email had been passed to the relevant manager. They said it was not always possible to check tickets if it is a short journey or the train is particularly busy. They now have a Revenue Protection team who travel on trains at random and help the team on board.

10.Correspondence:

- a. ICCM Newsletter – circulated to Cllrs Hollick, Entwistle, Barker and Sayer.
- b. Local Councils Update April 2024 and notice – circulated to all Cllrs.
- c. Town & Parish Council Newsletter March 2024 – circulated to all Cllrs.
- d. LALC e-news – circulated to all Cllrs.
- e. Community Resilience Plans SKDC – circulated to all Cllrs.
- f. How to report anti-social behaviour – circulated to all Cllrs.
- g. Annual Policing Plan – circulated to all Cllrs.
- h. Quickline Fibre Optic Broadband
- i. Update on re-cycling SKDC – circulated to all Cllrs and put on notice board

11.Cemetery and Newton Meadow: Delivery of the bench had been delayed. It was now estimated as 18 April 2024.

12.Grass Cutting/Grounds Maintenance:

a. The first and second grass cuts had been completed. The contractor had been escorted by Andrew Newton for the first cut, as this was a new contractor.

13.Parish Hall: Nothing to report.

14. Report from Cllrs: Nothing to report.

15. Playing Field: Nothing to report.

16. Finance:

a. The Bank reconciliations, Bank transfers and Cashbook to 31 March 2024 had been circulated to all Cllrs. It was proposed, seconded and **Resolved:** to accept the Bank reconciliations, bank transfers and Cashbook to 31 March as a true record. These were signed by the Chair.

b. The Approval List for retrospective payments made in March had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List for the following retrospective payments made in March.

EdgeIT Systems Ltd	End of year Training	£48.00
Tidy Gardens & Grounds	Grass cutting	£557.00

c. The Approval List for a Pro-forma invoice had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List for the following pro-forma invoice.

GRS Signs	Lectern for Cemetery	£1723.10
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d. The Approval List for Staff Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List for Staff Payments amounting to £1968.20 and authorise the Clerk to make the payments.

e. The Approval List for BACS/DD Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List for BACS/DD Payments below and authorise the Clerk to make the payments.

N Power	Electricity Sudbrook Phone Box	£106.33
British Gas	Electricity Parish Hall	£164.94
SLCC	Subscription	£144.00
Who lets your dog out	Emptying dog bins	£216.00
D Sayer	Chair Allowance	£100.00
Tidy Gardens & Grounds	Grass Cutting	£881.00
Cathedral Stationery	Toner	£77.70

f. The Clerk confirmed the first half of the Precept had been received amounting to £15235.50.

g. The Clerk confirmed that the books were with the Internal Auditor and the AGAR to be returned to PKF Littlejohn by 01 July 2024

h. The Clerk confirmed that the HMRC VAT Repayment of £3213.59 had been received.

17. Training:

a. Cllr Lovett had attended the Cllr Induction and Refresher Course on 19 March.

b. Cllr Lovett would be attending the Emergency Planning & Resistance Course tomorrow 16 April. He would report back at a future meeting.

c. A Newton would be attending a Management of Memorials Workshop at the Winchelsea Centre Ruskington on 25 April 2024.

- d. ICCM Online training courses had been circulated to Cllrs Hollick, Dr Entwistle, Barker, Sayer, and A Newton.
- 4. LALC Training Courses for April 2024 had been circulated to all Cllrs. If any Cllr wished to attend please notify the Clerk to book a place.

18. Date of Next Meeting:

- a. The date of the next meetings the Annual Parish Meeting and Annual Meeting be confirmed as 20 May 2024 at 7.30pm in the parish hall annexe.

There being no further business the meeting closed at 8.40pm

Chair
Ancaster Parish Council
20 May 2024

It is important to understand that the information given above represents notes of the Parish Council Meeting held on 15 April 2024 and do not become Minutes of Ancaster Parish Council until accepted or otherwise at the next Parish Council Meeting.