

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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03 June 2024

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **10 June 2024** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the Annual Meeting and Parish Council Meeting held on **20 May 2024** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr/District Cllr**
6. **Chair Update.**
 - a. To discuss purchase of wheelie bin stickers

7. Planning.

- a. S24/0815 Planning application for use of land for keeping of donkeys (including siting of portable field shelter) 23 Ermine Street. (comments submitted)
- b. S24/0282 Planning permission change of use of agricultural land to a site for dog exercising/training land off Rookery Lane Sudbrook.
- c. S24/0877 Planning application for proposed conversion and extension of outbuilding to form ancillary domestic annex accommodation. The Old Hall Rookery Lane Sudbrook.

8. Highways/Policing/Speedwatch.

- a. Update on request to cut back trees Mercia Drive entrance.

9. Parish Clerk Update.

- a. Update on quotation for white gates West Willoughby.
- b. Update on email addresses.

10. Correspondence.

- a. Town & Parish Council Newsletter May 2024
- b. Pre-election Briefing
- c. LCC Scam Alerts
- d. NALC Star Council awards
- e. LALC e-news

11. Cemetery/Newton Meadow/Orchard.

- a. To discuss publicity for the Community Orchard

12. Grass Cutting/Grounds Maintenance.

- a. Report if any.

13. Parish Hall.

- a. Report if any.

14. Report from Cllrs.

- a. Reports if any.

15. Playing Field.

- a. Report from recent Playing Field meeting.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 May 2024 and for Chair to sign.
- b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.

- d. Confirmation first half of Community Cleaner Grant from SKDC has been received.
- e. Confirmation LCC have reviewed the contribution rate for grass cutting.
- f. To discuss whether Parish Council accounts are covered by FSCS if financial firms fail.

17. Training.

- a. LALC Training Bulletin

18. Date of Next Meeting.

- a. To change the date of the next meeting from 15 July to 08 July at 7.30pm in the Parish Hall Annexe.