

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
Tel: 01400 230745 email: denise.gascoyne@ancasterpc.org
<http://parish.lincolnshire.gov.uk/Ancaster>

07 December 2021

Dear Councillor,

You are hereby summoned to attend the next meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **13 December 2021** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **15 November 2021** and to authorise the Chairman to sign the official minutes.

5. **Report from County Councillor/District Councillor:**
 - a. To discuss tactile crossing and alternatives (crossing design requirements circulated)
 - b. To request replacement 'Ermine Street' sign opposite Wilsford Lane.
 - c. Update on request for 'name plates' on village gates
 - d. Update on dropped kerb – work authorised 05.05.21

6. **Vacancy for Parish Councillor:**
 - a. To co-opt a parish councillor

7. **Speed Watch:**
 - a. Update from Cllr Newton

8. **Highways Issues:**
 - a. Update on request for road sweeper to visit Ancaster and Sudbrook.

9. **Parish Clerk Update:**
 - a. Confirmation pads and battery Sudbrook Defibrillator have been received
 - b. Confirmation anti-social behaviour at the Railway Station has been reported to the Transport Police.
 - c. Confirmation we have requested Co-op provide a defibrillator

10. **Correspondence:**
 - a. The Clerk
 - b. Clerks & Councils Direct
 - c. Glasdon Catalogue
 - d. Temporary Traffic restriction Sudbrook Level Crossing 11.01.22 to 12.01.22 from 10.pm to 6am
 - e. ICCM 1-day courses
 - f. LALC e-news and LALC News No.177
 - g. Annual Policing Precept Survey
 - h. Traffic restrictions extension to 29.09.22 for B6403 (various areas)
 - i. Local Councils Update
 - j. ICCM updates
 - k. LCC Town and Parish Newsletter
 - l. NALC Issue 4 2021

11. **Cemetery and Newton Meadow:**
 - a. Update from Cllr Newton

12. **Grass Cutting/Grounds Maintenance:**
 - a. Update on SKDC 'Big Clean'
 - b. 'Free Trees' for planting projects

13. **Finance:**
 - a. To resolve to approve Staff BACS Payments as per the approval list – circulated to Cllrs prior to the meeting.
 - b. To resolve to approve BACS Payments as per the approval list – circulated to Cllrs prior to the meeting

- c. To resolve to accept Bank Reconciliations, Bank Transfers and Cashbook to 30 November 2021
- d. To consider quotations for new notice board Sudbrook

14. Planning: To consider and make observations on all planning applications.

- a. S21/2295 Planning application to prune 5 mature apple, 2 mature pear, one maple and one wild cherry 21 Ermine Street.
- b. S21/1999 Planning permission partial demolition and alterations to an existing outbuilding 42 Ermine Street.
- c. Update re land northside of Willoughby Road
- d. Modification order to upgrade a bridleway Rookery Lane along Church Lane.
- e. S21/2007 Planning permission rear and side single storey extension 37 Mercia Drive.

15. Parish Hall:

- a. Update on prices for cycle storage

16. Playing Field:

17. Report from Councillors:

- a. Cllr Newton – update on Sudbrook Village Hall Site Boundary Fence

18. Training:

19. Date of Next Meeting:

- a. To confirm the date of the next Parish Council Meeting as 17 January 2022