

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

12 March 2019

Dear Councillor.

You are hereby summoned to attend the next meeting of **ANCASTER PARISH COUNCIL** to be held on **18 MARCH 2019** in Ancaster Parish Hall Annexe at 7.30pm

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011- being any pecuniary or non-pecuniary Interest in Agenda items not previously noted on Members' Register of Interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on 18 February 2019 and to authorise the Chairman to sign the official minutes.
5. **Report from County Councillor/District Councillor:**
 - a. Update on loose/missing kerbs A153 Ermine Street
 - b. Update on reported potholes Ermine Street near bridge and A153 Rookery Lane and broken manhole cover Carlton Road Sudbrook
 - c. Request for A153 Speed Limit Reduction through West Willoughby
 - d. Complaint re Heavy Good Vehicles in Ancaster
6. **Highways Issues:**
 - a. Reporting Highways Issue – email Cllr Richard Davies
7. **Parish Clerk Update:**
 - a. Update on possible village skip
8. **Correspondence:**

- a. Rail Lincs – passed to Cllr Newton
 - b. Traffic Regulation Orders - circulated to all Cllrs
 - c. Clerks & Councils Direct
 - d. SKDC Parish Update – circulated to all Cllrs
 - e. Consultation on Heritage Services – circulated to all Cllrs
9. **Speed Watch**
- a. Update from T Livsey
 - b. Confirmation the Village Gates are on order
 - c. To discuss purchase of equipment
10. **Cemetery/Newton Meadow/Churchyard:**
- a. Update on maintenance for cemetery
11. **Grass Cutting/Grounds Maintenance:**
- a. Confirmation Agreement for Highway Verge Cutting 2019/2020 has been rec'd
12. **Finance:**
- a. To resolve to approve BACS payments as per the approval list (Circulated to Cllrs prior to the meeting)
 - b. To resolve to approve Cheque/DD payments as per the approval list (Circulated to Cllrs prior to the meeting)
 - c. To accept bank reconciliations, bank transfers and cashbook
 - d. Making Tax Digital (MTD) and effect on Parish Councils
 - e. To accept the Internal Audit report (Circulated to Cllrs prior to the meeting)
 - f. Confirmation Ancaster Parish Hall has full rate relief
13. **Planning:** To consider and make observations of all planning applications
- a. Planning Breach Copper Hill Quarry
 - b. Update Land lying to the north side of Willoughby Road
 - c. PL/0137/18 Planning application to retain a boundary stone wall Castle Quarry
 - d. S18/1737 Planning Appeal for excavation of a winter storage lagoon – Fineturf
 - e. S19/0132 Planning permission for alterations to existing house and erection of new detached garage Hedgerow Fir Tree Lane Sudbrook. FOR INFORMATION ONLY
 - f. SKDC Local Plan Examination Update 1 – circulated to all Cllrs
14. **Playing Field:**
15. **Parish Hall:**
- a. To note Ancaster Pre-School will close at the end of term 03 April
16. **Sudbrook and West Willoughby:**
- a. Update on refurbishment of Sudbrook Phone Box
 - b. To confirm the defibrillator cabinet had been received
 - c. Confirmation Ward Member Grant Scheme forms had been signed and returned to SKDC
17. **Training:**

18. Date of Next Meeting:

- a. To note the date of the next meeting as 15 April 2019
- b. To note change of meeting dates as
 - 13 May Annual Meeting
 - 20 May Annual Parish MeetingChanges are made because of Parish Council Elections and the Annual Meeting must be held within 14 days of election.

19. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters.

- a. To discuss Clerk pay award