

**ANCASTER, SUDBROOK, AND WEST WILLOUGHBY
PARISH COUNCIL**

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

12 November 2018

Dear Councillor.

You are hereby summoned to attend the next meeting of **ANCASTER PARISH COUNCIL** on **19 NOVEMBER 2018** to be held in Ancaster Parish Hall Annexe at 7.30pm

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011- being any pecuniary or non-pecuniary Interest in Agenda items not previously noted on Members' Register of Interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on 15 October 2018 and to authorise the Chairman to sign the official minutes.
5. **Report from County Councillor/District Councillor:**
6. **Highways Issues:**
 - a. Confirmation the dropped kerb would be installed at West View.
 - b. Grit Bin Filling/Requests for new grit bins – circulated to all Cllrs
 - c. Request to LCC re early switch off - street lights.
 - d. To confirm the hedge on Mercia Drive has been reported again to LCC and landowner has been instructed to cut the hedge

7. Police Issues:

- a. Inconsiderate parking on Brookside – reported to PCSO Mooney

8. Parish Clerk Update:

- a. Update on purchase of village gates
- b. Update on purchase of defibrillator
- c. Update on Community Speedwatch and receive quotation for purchase of a second SID (Speed Indicator Device)
- d. Report on Roman Signs presented 13th November
- e. Emergency Text Alert System – forwarded to Cllr Sayer and Newton
- f. To appoint a Parish Cllr to empty dog bins

9. Correspondence:

- a. Anti-Social Behaviour 9.10.18
- b. Charity Commission News October 2018
- c. Tree Liabilities and Cemetery and Memorial Safety from Zurich Insurance
- d. Community Lincs October 2018
- e. ICS Community Funding
- f. AdvantEdge Bulletin
- g. Rail Lincs
- h. NALC Autumn 2018
- i. ICO latest bulletin
- j. SKDC Parish Update
- k. Free First Aid sessions
- l. Clerks & Councils Direct

10. Cemetery/Newton Meadow/Churchyard:

- a. Report from Cllr Newton

11. Grass Cutting/Grounds Maintenance:

- a. Update on request to SKDC to reconsider the method of cutting the hedge eastern side of Mercia Drive
- b. Update on 'The Big Clean' SKDC
- c. To receive quotation from Town & Country re areas in Mercia Drive
- d. Confirmation list of extra grounds work has been submitted to the contractor.
- e. Confirmation LCC parish agreement for cutting 2019/2020 will continue

12. Finance:

- a. To resolve to approve BACS payments as per the approval list (Circulated to Cllrs prior to the meeting)
- b. To resolve to approve Cheque/DD payments as per the approval list (Circulated to Cllrs prior to the meeting)
- c. To accept bank reconciliations, bank transfers and cashbook
- d. To confirm the Grant for the Community Cleaner for October to March has been received. FOR INFORMATION ONLY
- e. Report from Finance Working Party and proposed budget (draft circulated prior to the meeting)

13. **Planning:** To consider and make observations of all planning applications.
- a. S18/1539 Planning permission for demolition of existing dwelling and erection of 2-storey detached replacement dwelling(retrospective) Stoneycroft Sudbrook. FOR INFORMATION ONLY
 - b. S18/1648 Confirmation planning not required for single storey rear extension with roof lantern 4 Long Meadow Sudbrook
 - c. S18/1997 Planning application for Reduction of Ash Tree by 3-4metres 22 Roman Way.
 - d. S18/0558 Certificate of lawful use or development(proposed) erection of outbuilding Woodlands West Willoughby. FOR INFORMATION ONLY
 - e. S18/1739 Planning permission to fell Beech Tree 22 Roman Way. FOR INFORMATION ONLY

14. **Playing Field:**

15. **Parish Hall:**

- a. Request from Playgroup for additional hours – only available 3 hours Friday morning

16. **Vacancy for Parish Councillors:**

- a. To co-opt two parish councillors – this will not be necessary after this meeting as General Election in May 2019

17. **Training:**

- a. Report from LALC AGM from Cllr Sayer

18. **Date of Next Meeting:**

- a. To note the date of the next meeting as 17 December 2018 as 7.30pm