

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
Tel: 01400 230745 email: denise.gascoyne@ancasterpc.org
<http://parish.lincolnshire.gov.uk/Ancaster>

14 June 2021

Dear Councillor,

You are hereby summoned to attend the next meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **21 June 2021** in the Parish Hall at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. **Anyone wishing to attend the Parish Council Meeting MUST inform the Clerk by FRIDAY 18 JUNE.**

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of
 - a. The Annual Meeting 05 May 2021
 - b. Parish Council Meeting 05 May 2021and to authorise the Chairman to sign the official minutes.
5. **Vacancies for Parish Councillors:**
 - a. To confirm we have two vacancies on the Parish Council.
 - b. To appoint a Vice-Chairman.
6. **Report from County Councillor/District Councillor:**
 - a. Reports (If any) circulated to all Cllrs.
7. **Speed Watch:** - Update next month.

8. **Highways:** - see attached.
9. **Parish Clerk Update:**
 - a. Update from Environment Agency – already circulated.
 - b. Update re Generator noise – already circulated.
10. **Correspondence:** - See attached List.
11. **Cemetery/Newton Meadow:** - Report(if any) – circulated before meeting.
12. **Grass Cutting/Grounds Maintenance:** Update on biodiversity/no mow (report if any) – circulated before meeting.
13. **Finance:**
 - a. To resolve to approve Staff BACS Payments as per the approval list.
 - b. To resolve to approve Cheque/DD Payments as per the approval list.
 - c. To resolve to accept Bank Reconciliations, Bank Transfers and Cashbook to 31 May 2021
 - d. Confirmation AGAR has been submitted to external auditor PKF Littlejohn.
 - e. Confirmation Community Cleaner Grant has been received.
14. **Planning:** To consider and make observations on all planning applications.
 - a to d – Planning permissions – see attached list.
 - e. Update Wildlife and Countryside Act 1981 Restricted Byway 12 with a width.
 - f. S21/1127 Planning application single storey rear extension 2 Heath Farm Cottages Sudbrook.
 - g. S19/1244 Notice of decision on application for determination of conditions to which a mineral site is to be subject Sudbrook Quarry – circulated to all Cllrs.
 - h. S21/1045 Planning application residential development 29 dwellings 1 Station Approach.
15. **Parish Hall:** - see attached.
16. **Playing Field:**
 - a. Details of Funding application and Parish Council involvement – Cllr D Sayer.
17. **Report from Councillors:**
 - a. Cllr Mrs Nelson – road name plates/signage – next month.
 - b. Reports from Cllrs (if any) circulated before meeting.
18. **Training:**
 - a. Confirmation Cllr Leighton will attend the zoom Understanding the Planning System training 22.06.21. FOR INFORMATION ONLY.
19. **Date of Next Meeting:**
 - a. To note the next meeting as 19 July 2021 at 7.30pm in the parish hall.

8.HIGHWAYS ISSUES:

- a.Dropped kerb West View has been authorised – date to be announced.

- b. Nothing further to report on potholes.

9.PARISH CLERK UPDATE:

The Clerk had reported burning of waste etc on the site northside of West Willoughby to the Environment Agency. They replied saying they were grateful for the information, and if it happened again report it again.

10.CORRESPONDENCE:

- a.ICCM May member Newsletter and ICCM updates – circulated to Cllrs Newton, Dr Entwistle and D Sayer.
- b. Clerks & Councils Direct – forwarded to Cllr Sayer.
- c. The Clerk – forwarded to Cllr Sayer.
- d. Lincs Environment Awards – circulated to all Cllrs.
- e. LALC e-news updates – circulated to all Cllrs.
- f. Best Kept Village Competition – circulated to all Cllrs.
- g. Local Councils Update – forwarded to Cllr Sayer.
- h. Community News & Lincs Update – circulated to all Cllrs.
- i. Information on Grass Cutting Environment Agency – circulated to all Cllrs.
- j. LCC Town & Parish Update May 2021 – circulated to all Cllrs.
- k. LCR official magazine of NALC – forwarded to Cllr Sayer.
- l. The Queens Platinum Jubilee Beacons – circulated to all Cllrs.

14.PLANNING:

- a. S20/0364 Planning permission to construct new showroom and offices Castle Quarry, Sleaford Road.

- b. 21/0418 Planning permission for formation of Solid Recovered Fuel (SRF) bale storage areas New Earth Solutions(West)Ltd

- c. S21/0011 Planning permission for equestrian yard Sudbrook House.

- d. S21/0544 Certificate of lawful use or development (proposed) single storey extension to garage 1 North Drive.

15. PARISH HALL:

- a. To confirm cleaning soft play area had been authorised under 'emergency spending' and order sent.