

**ANCASTER, SADBROOK, AND WEST WILLOUGHBY
PARISH COUNCIL**

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

10 September 2018

Dear Councillor.

You are hereby summoned to attend the next meeting of **ANCASTER PARISH COUNCIL** to be held in Ancaster Parish Hall Annexe on **MONDAY 17 SEPTEMBER 2018**

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may ask questions or make short statements to the Parish Council.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011- being any pecuniary or non-pecuniary Interest in Agenda items not previously noted on Members' Register of Interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on 16 July 2018 and to authorise the Chairman to sign the official minutes.
5. **Vacancy for Parish Councillor**
 - a. To confirm we can co-opt a parish councillor
 - b. To disqualify a Cllr for non-attendance at meetings.
6. **Report from County Councillor/District Councillor:**
7. **Highways Issues:**
 - a. Update on request for grants to fund structures on the highway (village gates)
 - b. Report If any) from Network Rail re offending tree foot of embankment Brookside Close
 - c. Report from Highways re planning breach Copper Hill Quarry.

8. **Parish Clerk Update:** - Report Attached
 - a. To confirm hire charges would be donated for Around Ancaster meeting.
 - b. Update on Sudbrook Phone Box – to discuss the possibility of a defibrillator
 - c. Update (if any) Ancaster Station Lectern
 - d. To update website with Cllrs details
 - e. Update on joint Emergency Plan Ancaster/Wilsford
 - f. Report activity over the weekend 'The Sands'
 - g. Caythorpe visit for Roman signs presentation – w/c 15 October?
9. **Police Issues:**
 - a. Response from PCSO Mooney – re parking on Brookside.
 - b. To discuss Community SpeedWatch
10. **Correspondence:**
 - a. Railfuture minutes 20.18 and 21.4.18 circulated to Cllrs Newton and Sayer
 - b. NALC Summer 2018
 - c. Opportunity for Community Led Housing – circulated to all Cllrs
 - d. LALC Annual Report 2017/2018
 - e. Community Lincs – circulated to all Cllrs.
 - f. ICCM Autumn issue – forwarded to Cllr Newton
 - g. Clerks & Councils Direct
 - h. LALC News – circulated to all Cllrs
 - i. Road Closure Sudbrook Level Crossing 6.10.18 10.00pm to 8.00am 7.10.18
11. **Cemetery/Newton Meadow/Churchyard:**
 - a. Update on request for maintenance to new Church gates.
 - b. Proposed Tree work by SKDC – details circulated to all Cllrs
12. **Grass Cutting/Grounds Maintenance:**
 - a. Station Adoption – to appoint new adopter as from 01 November.
 - b. To confirm the overgrown vegetation on Public Footpath No.1 has been reported and will be investigated and resolved by 09 October 2018
 - c. Request to SKDC for permission to reduce the height of the Laurel Hedge eastern boundary Mercia Drive and reclaim costs from SKDC
 - d. To compile list of additional ground words required in the parish
13. **Finance:**
 - a. To confirm approval list for BACS payments for August had been circulated to all Cllrs and the amount paid.
 - b. To confirm approval list for DD payments for August had been circulated to all Cllrs and the amount paid.
 - c. To resolve to approve BACS payments as per the approval list (Circulated to Cllrs prior to the meeting)
 - d. To resolve to approve Cheque/DD payments as per the approval list (Circulated to Cllrs prior to the meeting)
 - e. To accept bank reconciliations, bank transfers and cashbook for July and August
 - f. To discuss the purchase of a fire-proof safe.
 - g. Confirmation reimbursement for grass cutting LCC had been received.
14. **Planning:** To consider and make observations of all planning applications:

- a. S18/115 Retrospective planning permission for welfare and toilet unit Castle Quarry. FOR INFORMATION ONLY
- b. PL/0086/18 Planning application to retain walling line shed Castle Quarry and planning permission – Planning permission received 10.09.18
- c. S18/1140 Planning REFUSED erection of a one and half storey dwelling Willoughby Grange. FOR INFORMATION ONLY
- d. S18/1224 Planning REFUSED listed building consent to replace 2 existing double-glazed timber windows with attic to double glazed UPVC. FOR INFORMATION ONLY
- e. S128/1539 Planning application demolition of existing dwelling and erection of 2 storey dwelling 'Stoneycroft' Sudbrook. To receive comments (if any)
- f. Planning consultation – statement of community involved – circulated to all Cllrs.

15. Playing Field:

- a. To thank the Co-Op for painting the bench in the playing field.

16. Parish Hall:

17. Sudbrook and West Willoughby:

- a. Update on former village hall site.

18. Training:

- a. Confirmation Cllr Sayer would attend LALC AGM 17 October Navenby

19. Date of Next Meeting:

- a. To note the date of the next meeting as 15 October 2018