

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

11 May 2020

Dear Councillor,

The virtual meeting of **ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL** will take place via **ZOOM** on Monday 18 May 2020 at 7.30pm

The meeting will begin with the 10-minute Open Forum. Anyone wishing to attend the virtual meeting should email the Clerk denise.gascoyne@ancasterpc.com by **12 noon** on **15 May** with subject – attend meeting. An invitation will then be issued

Denise Gascoyne
Parish Clerk

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of interest and any written requests for dispensation.
4. **To approve as a true record** the notes of the meeting of the Council held on 16 March 2020.
5. **Report from County Councillor/District Councillor:**
 - a. Report from County Cllr R Wootten (if any)
 - b. Report from District Cllrs I Stokes and Mrs R Kaberry-Brown (if any)
6. **Highways Issues:**
 - a. To confirm list for Highways of 'small jobs' required in the parish

7. **Parish Clerk Update:**
 - a. Update from Anglian Water (if any) - done near Church
 - b. Report from Community Cleaner
8. **Correspondence:** (All correspondence has been forwarded to Cllrs where possible)
 - a. Updates from ICCM re Coronavirus outbreak – circulated to Cllrs Newton, Dr J Entwistle and D Sayer
 - b. Local Council Updates April 2020 and May 2020 – circulated to all Cllrs.
 - c. LALC e-news circulated to all Cllrs
 - d. Letter from Secretary of State – circulated to all Cllrs
 - e. LCC Town & Parish Council newsletter April – circulated to all Cllrs
 - f. St Barnabas Hospice Bereavement Support Helpline – circulated to all Cllrs
 - g. **Temporary Traffic Restriction Network Rail 8.00am to 16.00pm 10.06.20**
9. **Cemetery/Newton Meadow/Churchyard:**
 - a. Report from Cllr Newton (if any)
10. **Grass Cutting/Grounds Maintenance:**
 - a. Report from Cllr Newton
 - b. Confirmation LCC safety cutting of highway grass should continue.
 - c. To discuss request for Dog Bin Railway Siding/Waterwell Lane.
11. **Finance:**
 - a. To accept BACS Payments – Approval lists circulated retrospectively
 - b. To confirm first half of Precept has been received.
 - c. To resolve to approve BACS Payments for staff as per the approval list – circulated to Cllrs prior to the meeting.
 - d. To resolve to approve BACS payments as per the approval list – circulated to Cllrs prior to the meeting
 - e. To confirm the Business Support Grant has been received and transferred to the Parish Hall account.
 - f. To resolve to accept Bank Reconciliations, Bank Transfers and Cashbook
 - g. To accept Internal Auditor report
 - h. To read out, fill in and sign Section 1 – Annual Governance and Accountability Return (AGAR) 2019/2020.
 - i. To accept and sign Section 2 – Accounting Statement 2019/2020 of the AGAR
 - j. Request for a donation from CAB
 - k. To consider ring fencing money for water rates Parish Hall
12. **Planning:** To consider and make observations on all planning applications.
 - a. Update (if any) land northside Willoughby Road

- b. PL/0034/20 Planning application to construct a wooden framed classroom rear the Ancaster C E Primary School and permission granted by LCC
- c. PL/0029/20 Planning application to continue the restoration of the historic section of Copper Hill Quarry
- d. S20/0567 No objections from SKDC to construct a wooden framed Classroom Ancaster C E Primary School LCC application No. PL/0034/20
- e. PL/0110/19 Updated conditions Sudbrook Quarry, Land West of Rookery Lane Sudbrook
- f. Proposed prohibition of waiting High Dyke Barkston Heath – circulated to The Planning Working Party
- g. S20/0387 Planning permission for tree works 22 Roman Way.
- h. PL/0046 Planning application for Extension to Shed 1B(and 1A) to form covered storage area for SRF. New Earth Solutions.
- i. S20/0047 Planning application for installation of liquid natural gas storage tank New Earth Solutions.
- j. S20/0448 Planning application for installation of liquid natural gas storage tank New Earth Solutions
- k. **S19/1843 Planning application refused for erection of dwelling Plot 3 Fir Tree Lane Sudbrook.**

13. Parish Hall:

- a. To receive quotation for decorating Main Hall and Corridors.

14. Report from Councillors:

- a. Bus shelter – Update from Cllr Leighton
- b. **Community Area Playing Field** – Cllr Dr Entwistle

15. Sudbrook & West Willoughby Village Hall:

- a. To confirm the trustees have successfully updated the charity's objectives

16. Training:

- a. To confirm that LALC are organising remote training soon.

17. Date of Next Meeting:

- a. To confirm the next meeting will take place 15 June at 7.30pm – format to be confirmed nearer the time.

18. To resolve to move into closed session in accordance with the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business about to be discussed in relation to the following matters:

- a. Playing Field