

**ANCASTER, SADBROOK, AND WEST WILLOUGHBY
PARISH COUNCIL**

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
Tel: 01400 230745 email denise.gascoyne@ancasterpc.org
<http://parishes.lincolnshire.gov.uk/Ancaster>

08 October 2018

Dear Councillor.

You are hereby summoned to attend the next meeting of **ANCASTER PARISH COUNCIL** to be held in Ancaster Parish Hall Annexe **on 15 October 2018 at 7.30pm.**

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011- being any pecuniary or non-pecuniary Interest in Agenda items not previously noted on Members' Register of Interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on 17 September 2018 and to authorise the Chairman to sign the official minutes.
5. **Sudbrook and West Willoughby:**
 - a. Motion to call EGM meeting of the charity trustees
 - b. To confirm Annual Return for Charity needs to be submitted
6. **Report from County Councillor/District Councillor:**
7. **Police Issues:**
 - a. Report from PCSO Mooney

8. Highways Issues:

- a. Confirmation the patching work in Ancaster is pencilled in for January 2019
- b. To discuss purchase of village gates and Highways agreement

9. Parish Clerk Update:

- a. Update on price for defibrillator for Sudbrook Phone box and request to Margaret Brown Trust for a donation
- b. Update on Community Speedwatch including report from Mr Doughty.
- c. Update on land lying North side of West Willoughby
- d. Flytipping on Wilsford Lane had been reported and removed
- e. Request for CCTV had been forwarded to SKDC
- f. Request for an additional lock/chain on property in Angel Court
- g. Complaint re noise from Rifle Range had been reported to SKDC
- h. Update on tree at foot of embankment
- i. Confirmation Cllr details have been updated
- j. Confirmation the Community Cleaner has cleaned out the Beck
- k. Update on complaint from parishioners re odour outside 119 Ermine Street

10. Correspondence:

- a. Glasdon Catalogue
- b. Scam Mail poster from Post Office placed on notice board
- c. Community Lincs News & Updates – circulated to all Cllrs
- d. Notification Sudbrook Level crossing closure 9.30pm 20.10.18 to 7.30am 22.10.18 FOR INFORMATION ONLY
- e. Notification of fraud Lincolnshire Partnership NHS – forwarded to Cllr Sayer and Carol Bradford
- f. Invitation to East Midlands Community-Led Housing (EMLCH) forwarded to Cllr Sayer
- g. Railwatch October 2018 edition
- h. Outdoor Fitness Equipment catalogue
- i. Notice of review of polling districts and polling places – forwarded to Cllr Sayer
- j. LCC Winter Services Plan – forwarded to Cllr Sayer

11. Cemetery/Newton Meadow/Churchyard:

- a. Update from Cllr Newton

12. Grass Cutting/Grounds Maintenance:

- a. Update on laurel hedge eastern boundary Mercia Drive
- b. To discuss where additional grounds work is needed
- c. Update on SKDC 'Big Clean'
- d. Confirmation owner had confirmed they will cut the hedge to the field on the A153
- e. Complaint from parishioners re hedge on Mercia Drive – reported to SKDC
- f. To discuss grass verges on Mercia Drive and ownership

13. Finance:

- a. To resolve to approve BACS payments as per the approval list (Circulated to Cllrs prior to the meeting)
- b. To resolve to approve Cheque/DD payments as per the approval list (Circulated to Cllrs prior to the meeting)
- c. To accept bank reconciliations, bank transfers and cashbook
- d. To confirm where fire safe will be located and to purchase one
- e. Confirmation details have been received re new online service to claim a VAT refund has been received.

- f. To discuss financial budget and arrange a finance working party meeting
- g. Confirmation second half of precept has been received.
- h. Notification that the Loan Payment will be paid on 05 November. FOR INFORMATION ONLY.

14. Planning: To consider and make observations of all planning applications.

- a. S18/1739 planning application to Fell Beech Tree 22 Roman Way – circulated to Planning working party.
- b. S18/1737 Excavation of a winter storage lagoon Fineturf – circulated to Planning working party.

15. Playing Field:

16. Parish Hall:

- a. To consider doors for the cupboards in main entrance
- b. To arrange removal of fire escape which has collapsed
- c. To discuss relocation of village hall

17. Vacancy for a Parish Councillor:

- a. Confirmation we can fill the vacancy by co-option as from 08 October

18. Training:

- a. Cllrs Chaplin, Palmer and Leighton re New Councillor Training 03 October

19. Date of Next Meeting:

- a. To confirm next meeting as 19 November 2018