

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

14 October 2019

Dear Councillor,

You are hereby summoned to attend the next meeting of **ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **21 October 2019** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on **23 September 2019** and to authorise the Chairman to sign the official minutes.
5. **Vacancy for Parish Councillor:**
 - a. To confirm we have a vacancy for a parish councillor due to the resignation of G Chaplin. If no election is called by 15 October we can co-opt.

6. **Report from County Councillor/District Councillor:**
 - a. Update from County Cllr Wootten re outstanding Highway issues.
7. **Speed Watch:**
 - a. Report on Project EDWARD Thursday 26 September
8. **Highways Issues:**
 - a. Update on investigation and site visit Copperhill Quarry – wheel wash facility.
 - b. To confirm the pavement sweeper has been through on 08.10.19 to clear slug pellets on pavements Ermine Street
9. **Parish Clerk Update:**
 - a. Update on request for permission to site bus shelter A153 opposite Rookery Lane.
 - b. Update on Safelincs fire extinguishers – response from Zurich Insurance
 - c. Update on flooding Mercia Drive – response from Anglian Water
 - d. Update on request for reimbursement from former grass contractor re damage to rose bush/plaque.
 - e. To discuss having a structural survey for the main hall.
10. **Correspondence:**
 - a. ICCM updates
 - b. LALC weekly updates
 - c. Railwatch
11. **Cemetery/Newton Meadow/Churchyard:**
 - a. To confirm when hedge will be cut in cemetery
12. **Grass Cutting/Grounds Maintenance:**
 - a. Update on grass cutting status.
 - b. To discuss grass cutting contracts for 2020/2021.
13. **Finance:**
 - a. To resolve to approve BACS Payments as per the approval list – circulated to Cllrs prior to the meeting.
 - b. To resolve to approve Cheque/DD Payments as per the approval list – circulated to Cllrs prior to the meeting
 - c. To resolve to accept Bank Reconciliations, Bank Transfers and Cashbook to 30th September
 - d. To discuss draft Budget 2020-2021 circulated to all Cllrs
 - e. Confirmation second half of Precept has been received
14. **Planning:** To consider and make observations on all planning applications.
 - a. Notice of Public Consultation on Main Modification to Local Plan 2011-2036 Public consultation 30 September to 11 November – circulated to all Cllrs and on Notice Board.
 - b. Update on PL/0110/19 Sudbrook Quarry
 - c. S19/1694 Planning application for construction of a single storey detached garage 12 Brookside – forward to Planning working party

15. Playing Field:

- a. Report (if any)

16. Report from School Governor:

- a. Report (if any)

17. Sudbrook and West Willoughby Village Hall:

- a. Request to provide a letter of support for the proposal to change the area of benefit
- b. To confirm website has been updated with Sudbrook & West Willoughby minutes.
- c. Update on refurbishment of notice board

18. Training:

- a. Confirmation Cllr Dr Entwistle was attending Cemetery Management and Compliance Course 25 October at Deeping St James Parish Council

19. Date of Next Meeting:

- a. To note date of next meeting as 18 November 2019