

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP
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<http://parishes.lincolnshire.gov.uk/Ancaster>

08 June 2020

Dear Councillor,

You are invited to the meeting of **ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL** which will take place via **ZOOM** on Monday 15 June 2020 at 7.30pm

The meeting will begin with a 10-minute Public Forum. Anyone wishing to attend the virtual meeting should email the Clerk denise.gascoyne@ancasterpc.org so an invitation can be sent.

Denise Gascoyne
Parish Clerk

AGENDA

1. Chairman's Welcome and Housekeeping Arrangements.
2. **Apologies for Absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of interest and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Council held on **19 May 2020** and to authorise the Chairman to sign the official minutes.
5. **Report from County Councillor/District Councillor:**
6. **Speed Watch:**
7. **Highways Issues:**

- a. To confirm list has been sent to County Cllr Wootten re minor works due to start 27 July.
 - b. Update on Sudbrook quarry
8. **Parish Clerk Update:**
- a. To accept Calendar of Meetings – circulated to all Cllrs
9. **Correspondence:**
- a. ICCM updates
 - b. Local Councils Update
 - c. LALC e-news
 - d. LCC advice for managing social distancing
 - e. LCC Town & Parish Council newsletter
 - f. LCR(Official magazine of NALC)
 - g. SKDC Update 2
 - h. SKDC certificate of appreciation
 - i. **Arts at home e-news**
10. **Cemetery/Newton Meadow/Churchyard:**
11. **Grass Cutting/Grounds Maintenance:**
- a. Update from Cllr Newton
12. **Finance:**
- a. To resolve to approve BACS Staff Payments as per the approval list – circulated to Cllrs prior to the meeting.
 - b. To resolve to approve BACS Payments as per the approval list – circulated to Cllrs prior to the meeting
 - c. To resolve to accept Bank Reconciliations, Bank Transfers and Cashbook
 - d. To confirm Community Grant payment has been received.
13. **Planning:** To consider and make observations on all planning applications.
- a. Update on land North side of West Willoughby
 - b. PL/0056/20 Proposed reinstatement of building 3B, replacement of building 4 and erection of building 4B Inc. Installation of internal fixed plant to accommodate materials recovery operation New Earth Solutions(West)
 - c. PL/2209/20 Planning application to continue restoration of historic section of Copper Hill and to continue to operate. FOR INFORMATION ONLY
14. **Parish Hall:**
- a. Update on re-opening village halls
 - b. To discuss quotations for decorating parish hall
 - c. To discuss replacement of blown double glazed windowpanes
 - d. To discuss replacement of old curtains with vertical blinds
 - e. To discuss replacement of annexe external fire door
 - f. Update on installation of bollards.

15. Report from Councillors:

- a. Bus Shelter – Cllr J Leighton
- b. Community Area Playing Field – Cllr Dr J Entwistle
- c. To discuss format for Parish Meeting 2021 – Cllr D Sayer

16. Training:

17. Date of Next Meeting:

- a. The date of the next meeting was noted as 20 July 2020 – format to be confirmed at this meeting.

18. To resolve to move into closed session in accordance with the Public (Admission to Meetings) Act 1960 due to the confidential nature of the business about to be discussed in relation to the following matters:

- a. Playing Field