

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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09 September 2024

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **16 September 2024** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **08 July 2024** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr/District Cllr.**
 - a. Update of flooded properties
 - b. Update on Woodland Waters exit Rookery Lane.
6. **Chair Update**
7. **Planning**
 - a. S24/1124 Planning application and permission for works on several trees in Conservation area 19a Ermine Street

- b. S24/1116 Section 211 notice for tree work in St Martin's Churchyard – no objections
- c. S24/1089 Approval on non-material amendments Scotts Bungalow Willoughby Road.
- d. S24/0877 & 0878 Amended plans and permission to proposed conversion and extension of outbuilding to form ancillary domestic annex accommodation The Old Hall Sudbrook.
- e. Proposed outline planning for 81 dwellings land south of Wilsford Lane
- f. S24/1284 Planning application to prune 4 Fruit trees 23 Ermine Street
- g. Planning Enforcement notice Copper Hill Quarry

8. Highways/Policing/Speedwatch

- a. Update on Rookery Lane/Woodland Waters exit.
- b. Overhanging Tree Mercia Drive.
- c. To confirm application for consent for the erection of white gates has been approved and they had been installed at West Willoughby.
- d. Confirmation High Dyke works have been cancelled until 2025.

9. Parish Clerk Update.

- a. Update on request for road-sweeper.
- b. Smell and Rubbish Mid UK

10. Correspondence.

- a. SKDC Notification of Local Development Scheme update.
- b. LALC e-news
- c. The Clerk
- d. Safer Together Newsletter
- e. Notification of closure of road 19.08.24-20.09.24 B6403 High Dyke (Between A153 & a point 200m South of Heath Lane)
- f. Request to support safety of Lithium OIIN batteries used in e-bikes and scooters.
- g. Have your say on council's Contaminated Land Strategy
- h. LCC Town and Parish Newsletter July and August 2024
- i. ICO August Newsletter
- j. Minerals and Waste Local Plan Consultation 30.07.24 to 24.09.24
- k. Neighbouring Police Newsletter
- l. Contacting the Emergency Services – use what3words.
- m. SKDC Parish Update
- n. Parish Council drop in forum 04.09.24.
- o. ICCM updates
- p. SKDC Parish and Town Conference 23.09.24 Bourne Corn Exchange
- q. SKDC Proposed Council Tax Support Scheme 2025/2036 Consultation 01.09.24-30.09.24.

11. Cemetery/Newton Meadow/Orchard.

- a. Update re Draft Management Plan Ancaster Cemetery
- b. SKDC Biodiversity Project Funding

c. To discuss Cemetery Cost Review

12. Grass Cutting/Grounds Maintenance.

a. Confirmation middle section of Water Lane has been added to the grass cutting contract.

13. Parish Hall.

14. Report from Cllrs

- a. Cllr Fleming – refuse bins and manhole covers.
- b. Cllr Hollick – School visit to Cemetery/Orchard
- c. Cllr Hollick – ICCM Photo competition
- d. Cllr Hollick – report from Town/Parish Forum 04.09.24

15. Playing Field.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to **31 July 2024 and 31 August 2024** and for Chair to sign.
- b. To resolve to approve and accept retrospective Staff BACS Payments for August as per the Approval List (already circulated) and authorise the Chair to sign.
- c. To resolve to approve and accept other retrospective BACS/DD Payments for August as per the Approval List (already circulated) and authorise the Chair to sign.
- d. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- e. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.

17. Training.

a. LALC Training Bulletin

18. Date of Next Meeting.

a. To confirm the date of the next meeting as **21 October 2024** at 7.30pm in the Parish Hall Annexe.

19. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

- Ancaster Sports & Social Club