

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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14 October 2024

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **21 October 2024** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne

Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **16 September 2024** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr/District Cllr.**
 - a. Update on Flooded Properties Water Lane.
6. **Chair Update.**
 - a. Update on proposed new development Wilsford Lane.
 - b. Request to Quickline for a defibrillator.
 - c. To request a 'walkabout' with the Highways Manager
 - d. To discuss dog waste bins

7. Planning.

- a. S24/0815 Amended plans for siting of portable field shelter and installation of field boundary gate 23 Ermine Street – further comments submitted,

8. Highways/Policing/Speed watch.

- a. Update on assessment of Rookery Lane/Woodland Waters.
- b. Update on Enforcement Order Copper Hill Quarry
- c. Proposed 'No waiting' Order Mercia Drive/Ermine Street

9. Parish Clerk Update.

- a. Getting 'grit ready' for winter – confirmation bins status has been reported.

10. Correspondence.

- a. National Planning Policy Framework Consultation September 2024
- b. Safety and Security of locally elected officials
- c. The Clerk
- d. Road Closure Order 21.10.24-25.10.24 Fir Tree Lane
- e. LALC e-news
- f. SKDC have sent 5 defibrillators to the Ukraine.
- g. SKDC Free parking Christmas
- h. LCC Town & Community Newsletter September 2024
- i. Railwatch
- j. Green habits SKDC sign Biodiversity Agreement.
- k. Consultation: A design code for South Kesteven
- l. Quickline Communications

11. Cemetery/Newton Meadow/Orchard.

- a. Update draft management agreement with Natural England
- b. To accept final costings for increase in Cemetery charges to come into force 01 November 2024
- c. Cemetery Audit completed 13.7.24.

12. Grass Cutting/Grounds Maintenance.

13. Parish Hall.

S22/2183 Planning permission 18.01.23 to remove external staircase, replace doors and windows with UPVC and refurbish and refit 1st floor room as office space – way forward.

14. Report from Cllrs.

- a. Cllr Hollick Grants & Funding 17.10.24

15. Playing Field.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, and Cashbook (already circulated) to 30 September 2024 and for Chair to sign.
- b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) to 30 September 2024 and authorise the Chair to sign and Clerk to make the payments.
- c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. To discuss first draft of Budget.
- e. Confirmation 2nd half of Precept has been received.
- f. Confirmation 2nd half of Community Cleaner Grant has been received.

17. Training.

- a. LALC Training Bulletin

18. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

- Ancaster Sports & Social Club

19. Date of Next Meeting.

- a. To confirm the date of the next meeting as **18 November 2024** at 7.30pm in the Parish Hall Annexe.