

MINUTES OF ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL MEETING HELD ON MONDAY 16 SEPTEMBER 2024 AT 7.30PM IN THE PARISH HALL ANNEXE.

Present: Cllr D Sayer (Chair) Cllr J Leighton (Vice-Chair)
Cllrs Clarke, Hollick, Fleming, Rock and Dr Entwistle

In Attendance: Andrew Newton and Denise Gascoyne Parish Clerk

Public Forum: No members of the public present.

The meeting began at 7.30pm

1.Chair's Welcome. Cllr Sayer welcomed everyone to the meeting.

2.Apologies for absence. Apologies for absence with valid reasons had been received from Cllrs Ferguson, Barker, Pearsey and Lovett. It was proposed, seconded and **Resolved:** that apologies for absence with valid reasons be accepted from Cllrs Ferguson, Barker, Pearsey and Lovett.

3.Declarations of Interest. There were none.

4.To approve and accept as a true record the notes of the meeting held on 08 July 2024. It was proposed, seconded and **Resolved:** that the notes of the meeting held on 08 July 2024 be accepted as a true record and these were signed by the Chair.

5.Report from County Cllr/District Cllr. None Present

6.Chair Update. Nothing to report.

7.Planning.

a.S24/1124 Planning application and permission for works on several trees in Conservation area 19a Ermine Street. FOR INFORMATION ONLY.

b.S24/1116 Section 211 Notice for tree work in St Martin's Churchyard. It was proposed, seconded and **Resolved:** to make no comments on this application.

c.S24/1089 Approval on non-material amendments Scott's Bungalow Willoughby Road. FOR INFORMATION ONLY.

d. S24/0877-8 Amended plans and permission to proposed conversion and extension of outbuilding to form ancillary accommodation The Old Hall Sudbrook. FOR INFORMATION ONLY.

e. Proposed outline planning for 81 dwellings land south of Wilsford Lane. Cllrs fully discussed this proposal. In the local plan it is 23 dwellings. Cllrs believe Wilsford Lane needs to be assessed. One suggestion was to make it fully one way or partially one way. It was proposed, seconded and

Resolved: that the Chair contact Highways expressing our views.

f. S24/1284 Planning application and permission to prune 4 Fruit Trees 23 Ermine Street. It was proposed, seconded and

Resolved: to make no comments on this application.

g. Confirmation a Planning Enforcement case has been opened by LCC to investigate alleged breach of planning control related to excessive dust Copper Hill Quarry.

8.Highways/Policing/Speedwatch.

a. Highways had suggested we gain support from our County Cllr for a request for the Rookery Lane/Woodland Waters exit to be assessed. This had been forwarded to Cllr Martin on 10 July. To date nothing further has been received.

b. The overhanging tree on Mercia Drive had now been cut back by Andy Newton. The Chair thanked him.

c. Consent had been received for installing the white gates at West Willoughby. These were now in place.

d. LCC confirmed that the High Dyke works had been postponed until early 2025.

9.Parish Clerk Update.

a. The Clerk had requested the road-sweeper to visit Ancaster and Sudbrook. To date no reply had been received. The Clerk to request again.

b. The Clerk had reported the smell and the rubbish on the High Dyke to Mid Uk. A reply received on 31 July said they 'would investigate'.

10.Correspondence:

a. SKDC Notification of Local Development Scheme update – circulated to all Cllrs.

b. LALC e-news – circulated to all Cllrs.

c. The Clerk – passed to Cllr Dr Entwistle.

d. Safer Together Newsletter – circulated to all Cllrs.

e. Notification of closure of road 19.8.24-20.9.24 B6403 High Dyke (between A153 and a point 200m South of Heath Lane) – circulated to all Cllrs.

f. Request to support safety of Lithium OIIN Batteries used in e-bikes and scooters – circulated to all Cllrs.

g. Have your say on council's Contaminated Land Strategy – circulated to all Cllrs.

h. LCC Town and Parish Newsletter July and August 2024 – circulated to all Cllrs.

i. ICO August Newsletter – circulated to all Cllrs.

j. Minerals and Waste Local Plan Consultation 30.7.24 to 24.9.24 – circulated to all Cllrs.

k. Neighbouring Police Newsletter – circulated to all Cllrs.

- l. Contacting the Emergency Services use what3words – circulated to all Cllrs.
- m. SKDC Parish Update - circulated to all Cllrs.
- n. Parish Council Drop in Forum 04.09.24 - circulated to all Cllrs. Cllr Hollick attending see 14d.
- o. ICCM Updates – circulated to Cemetery working group.
- p. SKDC Parish and Town Council Conference 23.09.24 Bourne Corn Exchange
- q. SKDC Proposed Council Tax Support Scheme 2025/2026 Consultation 01.09.24-30.09.24.
- r. Notification of traffic restrictions Pottergate Road 06.10.24 to 07.10.24 from 10.00pm to 6.00am.
- s. ICCM Autumn 2024

11. Cemetery/Newton Meadow/Orchard.

- a. Andrew Newton had received the details from Natural England re the Draft Management Agreement. He would answer direct and report back at the next meeting.

- b. Cllrs discussed the Biodiversity Project Funding available from SKDC with a closing date of March 2025. It was proposed, seconded and
Resolved: to investigate improving the pathways in the Orchard.

- c. Andrew Newton had conducted a Cemetery Cost Review. We had not increased charges since 2021. After a short discussion, it was proposed, seconded and
Resolved: to increase the charges. These would be finalised at the next meeting.

12. Grass Cutting/Grounds Maintenance.

- a. SKDC have decided this year not to cut the middle section of Water Lane. It has now been added to the grass cutting contract.
The Clerk was asked to write to SKDC expressing dissatisfaction as to the way the Churchyard has been cut by their contractors.

13. Parish Hall. Nothing to report.

14. Report from Cllrs.

- a. Cllr Fleming reported that the refuse bins were now being emptied from outside the properties, instead of having to drag them to Paddock Close. After reporting two banging manholes Anglian Water dug them out and fixed them properly.

- b. Cllr Hollick told the meeting that the visit by Ancaster Primary School Year 5 to the Orchard had been very successful. The teacher expressed an interest in returning again.

- c. Cllr Hollick told the meeting that we had been unsuccessful in the ICCM Photo competition. However, the pictures would be printed and put in the village hall.

- d. Cllr Hollick attended the Town/Parish Forum on 04 September in the Council Chambers. Her report had been circulated to all Cllrs.

15. Playing Field. Nothing to report.

16. Finance.

a. The Bank Reconciliations, Bank Transfers and Cashbooks to 31 July and 31 August had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Bank Reconciliations, Bank Transfers and Cashbooks to 31 July and 31 August. They were signed by the Chair.

b. Retrospective Staff BACS Approval List and payments for August had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Retrospective payments made in August amounting to £1983.24. The Chair signed the paperwork.

c. Retrospective DD and BACS Approval List and payments for August had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the following DD and BACS payments made in August.

A Deptford	Defibrillator Pads	£301.40
British Gas	Electricity Parish Hall	£86.44
Glasdon UK	White Gates	£2387.83
ICO	Data Protection Subscription	£35.00
PKF Littlejohn	Audit Fees	£378.00
Proweb	Email and Recovery Cllr Lovett	£95.00
S.K.D.C	Trade Waste Bins	£28.16
Tidy Gardens & Grounds	Grass Cutting	£632.00
Who lets your dog out	Dog Bin Emptying	£324.00

d. The Approval List for Staff BACS Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List amounting to £1983.24 and authorise the Clerk to make the payments.

e. The Approval List for BACS/DD Payments had been circulated to all Cllrs. It was proposed, seconded and

Resolved: to accept the Approval List for payments below and authorise the Clerk to make the following payments.

British Gas	Electricity Parish Hall	£84.52
Tidy Gardens & Grounds	Grass cutting	£819.00
Who lets your dog out	Dog bin emptying	£270.00
Willow Homes	Installation of Gates	£715.20

Initialed

17. Training:

a. LALC Training bulletin – circulated to all Cllrs.

18. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business about to be transacted.

a.ASSC – Following a long discussion the proposal was agreed in principle, but more information was required and LALC would be consulted.

19. Date of Next Meeting:

a. The date of the next meeting was confirmed as 21 October 2024 and 7.30pm in the Parish Hall Annexe.

There being no further business the meeting closed at 9.01pm

Chair
Ancaster Parish Council

21 October 2024

It is important to understand that the information given above represents notes of the Parish Council Meeting held on 16 September 2024 and do not become Minutes of Ancaster Parish Council until accepted or otherwise at the next Parish Council Meeting.