

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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12 November 2024

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **18 November 2024** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council Meeting held on **22 October 2024** and to authorise the Chair to sign the official minutes.
5. **Cemetery/Newton Meadow/Orchard**
 - a. Update on Cemetery Audit
6. **Grass Cutting/Grounds Maintenance.**
7. **Report from County Cllr/District Cllr.**
8. **Chair Update.**
 - a. Update on purchase of defibrillator.

9. Planning.

- a. S24/0815 Planning permission for keeping donkeys (including siting of portable field shelter) and installation of field boundary gate 23 Ermine Street.
- b. S24/1873 Dead and dangerous tree exemption
- c. S24/1868 Planning application to reduce trees Hallgarth 17 Ermine Street.
- d. S24/1054 planning permission for garden shed 7 Water Lane.

10. Highways/Policing/Speedwatch.

- a. To discuss whether we would work with other Pc's and non-PCs in a combined action manner for Community Speedwatch.
- b. Update on assessment of Rookery Lane/Woodland Waters

11. Parish Clerk Update.

12. Correspondence.

- a. Clerks & Councils Direct
- b. LCC Town and Parish Newsletter
- c. LALC e-news
- d. NALC Chief Executives Bulletin
- e. Rail Future October 2024

13. Parish Hall.

- a. To discuss the future of the upstairs room
- b. To discuss matting outside village hall

14. Report from Cllrs.

- a. Cllr Hollick – Grants & Funding 17.10.24

15. Playing Field.

- a. Report from Playing Field AGM

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 October 2024 and for Chair to sign.
- b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. Update on request from ASSC

17. Training.

- a. LALC Training Bulletin October 2024

18. Date of Next Meeting.

- a. To confirm the date of the next meeting as a **Closed Meeting** to set the Precept on 16 December 2024 at 7.30pm in the Parish Hall Annexe.

