

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

Tel: 01400 230745 email: denise.gascoyne@ancasterpc.org

Website: <https://ancaster.parish.lincolnshire.gov.uk/>

13 January 2025

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **20 January 2025** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **16 December 2024** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr/District Cllr.**
 - a. Update on S19 reports
6. **Chair Update.**
 - a. Update on defibrillator
 - b. Office Space Parish Hall
 - c. Request to meet personnel on site The Track bottom of Hillside

7. Planning.

- a. S24/2031 SKDC no objection to proposed installation consisting of 9m Light Pole Fullendale House High Dyke Ancaster. FOR INFORMATION ONLY
- b. S24/1868 Approval given to Work to trees in conservation area 17 Ermine Street
- c. S24/2066 Outline planning application for residential development of up to 73 dwellings together with open space, landscaping, drainage Wilsford Lane. – Parish Council comments circulated

8. Highways/Policing/Speed watch.

- a. Water drainage West Willoughby

9. Parish Clerk Update.

- a. Update on request for quotation for chargers for Speed Signs.
- b. Confirmation we have 47minutes remaining for maintenance of Website

10. Correspondence.

- a. LCC Winter Readiness
- b. LCC Town & Parish Newsletter November 2024
- c. SKDC Free Carparking December 2024
- d. LALC e-news
- e. NALC Events newsletter
- f. Lincs Police – 12 Frauds of Christmas
- g. Railwatch
- h. The Clerk
- i. ICCM Winter Journal
- j. LCC Budget and Council Tax Proposal 2025/2026 – comments by 28.01.25
- k. Clerks & Councils Direct
- l. NBB Outdoors

11. Cemetery/Newton Meadow/Orchard.

- a. Update on Cemetery Audit
- b. Natural England report – survey done in July 2023

12. Grass Cutting/Grounds Maintenance.

- a. Report from meeting with grass cutting contractor.

13. Parish Hall.

14. Report from Cllrs.

- a. Cllr Hollick – confirmation application for Biodiversity Grant SKDC has been successful.

15. Playing Field.

- a. Confirmation the third instalment of the loan had been repaid.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 December 2024 and for Chair to sign.
- b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. Confirmation Precept request of £32250.00 has been submitted for 2025/2026.
- e. Confirmation our claim under the CES scheme will be paid in the next 2 weeks.

17. Training.

- a. LALC Training Bulletin
- b. Introduction to Planning – National Planning Policy Framework. Zoom 6.0pm-7.00pm 04.02.25.
- c. JADU Training (Website) Zoom various dates and times.

18. Date of Next Meeting.

- a. To confirm the date of the next meeting as **17 February 2024** at 7.30pm in the Parish Hall Annexe.