

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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10 February 2025

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **17 February 2025** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne

Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **20 January 2025** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr/District Cllr.**
 - a. Main Sewerage West Willoughby
 - b. Ancaster free school transport boundary
 - c. Copper Hill Roadside Nature Reserve/SSI/Litter on verges/Re-Cycling Plant
6. **Chair Update.**
 - a. Update on Defibrillator
 - b. Update on 'the Track' Wilsford Lane to sewage treatment plant.

7. Planning.

- a. S25/0135 Proposed substation upgrade works Fir Tree Lodge – FOR INFORMATION ONLY.
- b. S24/2192 Approval of non-material amendments Glebe Farm Sudbrook. FOR INFORMATION ONLY.

8. Highways/Policing/Speed Watch.

- a. Update on prices for chargers for Speed Indicator Devices (SID)

9. Parish Clerk Update.

- a. Update on request for Litter Picking Kits
- b. Dog Fouling Issue, relocation off bins and purchase of signs.
- c. To accept Calendar of Meetings for 2025-2026
- d. To discuss Annual Meeting 19.05.25
- e. Insurance – quotation not available until 90 days before renewal date

10. Correspondence.

- a. LALC e-news
- b. LCC Town & Parish Newsletter January 2025
- c. Invitation to Lincolnshire Wildlife Trust Roadside Nature Reserve training evenings
- d. Notification of Road Closure Order B6403 High Dyke (between A153 and Heath Lane) 03.03.25 – 18.04.25

11. Cemetery/Newton Meadow/Orchard.

- a. Update on Cemetery Audit
- b. Update on Management Agreement Natural England
- c. Confirmation all Christmas wreaths to be removed from graves and disposed of by 10 March 2025

12. Grass Cutting/Grounds Maintenance.

- a. Report from meeting held on 07 February 2025.

13. Parish Hall.

- a. Office Space
- b. To discuss electrical report

14. Report from Cllrs.

- a. Cllr Hollick -Biodiversity

15. Playing Field.

- a. Report from Playing Field Meeting 06.02.25.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 January 2025 and for Chair to sign.

b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.

c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.

17. Training.

a. ICCM Online courses – Management of Memorials

b. LALC Training Bulletin – January 2025

18. Date of Next Meeting.

a. To confirm the date of the next meeting as **10 March 2025** at 7.30pm in the Parish Hall Annexe.

19. To resolve to exclude the media, press and members of the public from the meeting in accordance with S.1(2)Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business to be transacted regarding staffing matters.

- Handyman