

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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09 June 2025

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **16 June 2025** in the Parish Hall Annexe at 7.00pm.

Prior to the meeting the Parish Council will meet with representatives of Persimmon Homes.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **To receive Declarations of Acceptance of Office and Member's Disclosable Pecuniary and other interested** – Cllrs absent from meeting on 12 May 2025
4. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
5. **To approve and accept** as a true record the notes of the meeting of the Annual Meeting and Parish Council Meeting held on 12 May 2025 and to authorise the Chair to sign the official minutes.
6. **Report from County Cllr/District Cllr.**
 - a. County Cllr Martin – Speed reduction West Willoughby

7. Chair Update.

- a. To investigate grant aid for Solar Panels and Battery Pack

8. Planning.

- a. S25/0501 Planning permission removal of infill timber roof between garage and roof and replace with solid infill garden room. 1 Ermine Street

9. Highways/Policing/Speed watch.

- a. Elan City Brochure – Radar Speed Signs

10. Parish Clerk Update.

- a. Update on Gov.Uk emails

11. To review and accept

- Financial Regulations

12. Correspondence.

- a. Neighbourhood Policing Survey
- b. LALC e-news
- c. SKDC New Chair information
- d. LCC Town and Parish Newsletter
- e. NBB Recycled Furniture Catalogue
- f. Invitation to Local Government Reorganisation Briefings SKDC
- g. SKDC Parish and Community Funding – circulated to Cllrs and Playing Field committee.

13. Cemetery/Newton Meadow/Orchard.

14. Grass Cutting/Grounds Maintenance.

15. Parish Hall.

16. Report from Cllrs.

- a. Confirmation Cllr Hollick attending Local Government Reorganisation Briefings 23.06.25.

17. Playing Field.

18. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 May 2025 and for Chair to sign.

- b. To resolve to approve and accept Retrospective BACS Payments as per the Approval List (already circulated) and for the Chair to sign.
- c. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- e. To confirm Income for April and May 2025

19. Training.

- a. LALC Training Bulletin May 2025

20. Date of Next Meeting.

- a. To confirm the date of the next meeting as **21 July 2025** at 7.30pm in the Parish Hall Annexe.