

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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11 November 2025

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **17 November 2025** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **20 October 2025** and to authorise the Vice-Chair to sign the official minutes.
5. **Report from County Cllr Martin/District Cllr Stokes**
 - a. Update of parking in layby Rookery Lane/Woodland Waters
 - b. Update on proposed 40mph speed limit West Willoughby
6. **Vacancy for a Parish Councillor**

7. Chair Update

- a. To discuss recent fire at Mid UK Recycling Ltd
- b. Confirmation SKDC are issuing an abatement order to the occupants of land northside of Woodland Waters to prevent any further occurrences.

8. Planning

- a. Pre-consultation documents relating to a forthcoming REG5 application for a telecommunications base station upgrade.
- b. PL/0081/25 Planning application for a single storey classroom block with ancillary accommodation Ancaster Primary School
- c. S25/2019 No objections from SKDC for a planned upgrade to an existing telecommunications site Ancaster Karting and Paintball.

9. Highways/Policing/Speed Watch

- a. Progress on grants for New Speed Indicator Devices (SID's)
- b. HGV's Sudbrook
- c. Update on clearing footpath A153 Rookery Lane to West Willoughby

10. Parish Clerk Update

- a. Request for undergoing paleontological and paeleogeological fieldwork.
- b. Community Emergency Response Planning – Rauceby PC

11. Correspondence

- a. LALC e-news
- b. Clerks & Councils Direct
- c. LCC Town and Parish Newsletter October 2025
- d. Railfuture October 2025
- e. LCC Permit Consultation ends 10.12.25.
- f. Edge IT October newsletter

12. Cemetery/Newton Meadow/Orchard

- a. Claim for expenses to Natural England

13. Grass Cutting/Grounds Maintenance

- a. Update on SKDC Arborist Playing Field Car Park/Angel Court

14. Parish Hall

- a. Update on clearing gutters.
- b. To discuss future of Upstairs Room
- c. To discuss future of Annexe

15. Report from Cllrs

- a. Cllr Pearsey Local Government Reorganisation 04.11.25

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 October 2025 and for Chair to sign.
- b. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- c. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- d. Confirmation Community Cleaner Grant of £694.98 has been received.
- e. Confirmation LCC Grass cutting grant of £1386.86 has been received.

17. Playing Field

- a. Update on work to be done bordering Ancaster School
- b. Update on request to inspect trees behind Hillside.

18. Training

- a. LALC Training Bulletin November.

19. Date of Next Meeting.

- a. To confirm the date of the next meeting as at 7.30pm in the Parish Hall Annexe.

20. To resolve to exclude the media, press, and members of the public from the meeting in accordance with S.1(2) Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business to be transacted regarding parish hall annexe

- To discuss estimates for refurbishment of the parish hall annexe