

**MINUTES OF ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL
MEETING HELD ON TUESDAY 06 JANUARY 2026 IN THE PARISH HALL**

Present Cllr Sayer (Chair) Cllr Leighton (Vice-Chair)
Cllrs Pearsey, Rock, Fleming, Dr Entwistle, Barker, Palmer
and Hollick.

In Attendance. Denise Gascoyne Parish Clerk

Public Forum

No members of the public present. However, it was noted that the Community Cleaner had done an excellent job on clearing the footpaths in Ancaster.

The meeting began at 7.35pm

1. Chair's Welcome.

Cllr Sayer welcomed everyone to the meeting and wished them a Happy New Year.

2. Apologies for Absence.

Apologies for absence with valid reasons had been received from Cllrs Clarke and Ferguson. It was proposed, seconded and

Resolved that apologies for absence with valid reasons be accepted from Cllrs Clarke and Ferguson.

3. Declarations of Interest. Item 14 – Cllr Sayer

4. To approve and accept as a true record the notes of the Closed Meeting held on 15 December 2025. It was proposed, seconded and

Resolved to accept the minutes of the Closed Meeting held on 15 December 2025 as a true record. These were signed by the Chair.

5. Report from County Cllr/District Cllr.

- a. Mercia Drive/Charles Avenue/ Arne Close – Cllr Martin.
- b. Update on proposed 40mph Speed Limit Cllr Martin.

As Cllr Martin was unable to attend – deferred until next meeting.

6. Chair Update.

- a. No update had been received from Mid UK re fire report.

7. Planning.

a. S25/2120 Planning application for Discharge of Conditions Barns North of Sudbrook House. It was proposed, seconded and

Resolved to make no comments on this application.

b. S25/2194 Retrospective Planning permission for Conservatory 25a Ermine Street. It was proposed, seconded and

Resolved to make no comments on this application.

d. S25/2229 SKDC has no objections to a single storey classroom block with ancillary accommodation Ancaster C of E Primary School. FOR INFORMATION ONLY

8.Highways/Policing/Speedwatch.

a. The Clerk had not requested any grants for new Speed Indicator Devices (SIDs). She would report back at a future meeting.

b. HGVs through Sudbrook – No further complaints had been received. It was therefore assumed that the excess traffic was due to the recent road works at Carlton Scroop.

c. A request to LCC had been send on 28 October to clear the footpath from A153 Rookery Lane Sudbrook to West Willoughby. Reference 4208755. To date this was still outstanding. It was proposed, seconded and

Resolved to remind LCC this still needed clearing.

9.Parish Clerk Update.

a. Cllrs agreed that the Emergency Plan needed updating. The Clerk agreed to contact Andrew Newton. It was proposed, seconded and

Resolved to put this on the next Agenda.

b. The Clerk had been informed that the electrodes and Charge Pak batteries would not be available from February 2026. It was proposed, seconded and

Resolved to ask the supplier if it would be worth purchasing a set for Sudbrook now.

10.Correspondence.

a. Community Resilience Newsletter – circulated to all Cllrs.

b. SKDC Draft Design Code and Engagement Phase 11 – circulated to all Cllrs.

c. The Clerk

d. LALC e-news – circulated to all Cllrs.

e. SKDC Commemorative Events. Spring 2026 – circulated to all Cllrs.

f. Your thoughts on Lincolnshire County Council. Survey closed 26.01.26 – circulated to all Cllrs.

g. LCC Town and Parish Newsletters November and December 2026 – circulated to all Cllrs.

h. Lincolnshire Crime and Policing Survey – circulated to all Cllrs.

i. Local Government Reorganisation Programme Update - circulated to all Cllrs.

j. ICCM Winter 2025

k. Rail Watch December 2025

l. SKDC Foor re-cycling scheme starts 13.04.26

11.Cemetery/Newton Meadow/Orchard.

a. Nothing to report.

12.Grass Cutting/Grounds Maintenance.

a. The tree in the playing field had now been cut back by the SKDC Arborist.

b. As Andrew Newton did not attend the meeting, there was not report on standard of work from contractor. This would be deferred until the next meeting.

c. All the outstanding tree work bordering the Playing Field and Primary School had been completed by Andrew Newton and the Community Cleaner . Cllrs thanked them both.

13.Policies and Procedures.

a. The Annual Investment Strategy 2025/2026 had been circulated to all Cllrs. It was proposed, seconded and

Resolved to adopt the Annual Investment Strategy 2025 and a copy would be added to the website.

14.Parish Hall.

a. Work had started on the refurbishment of the annexe. There would be an update next month. The Caretaker and Cleaner were thanked for their help in removing everything from the annexe.

b. A contract between the two parties for the lease of the annexe is being prepared. It was proposed, seconded and

Resolved the Clerk and Cllr Pearsey get together and send the information required to the solicitor.

15.Report from Cllrs.

a. Cllr Pearsey gave a brief outline on Local Government Reorganisation. This is the process to change local structures moving from the current two-tier system (county and district councils) to single larger 'unitary authorities' that handle all local services under one roof aiming to improve efficiency. It is expected to hear Lincolnshire's intentions by April 2026.

16.Playing Field.

a. Nothing to report.

17.Finance.

a. The Bank Reconciliations, Bank Transfers and Cashbook to 31 December 2025 had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the Bank Reconciliations, Bank Transfers and Cashbook to 31 December 2025, These were signed by the Chair.

b. The Staff BACS Approval List had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the BACS Approval List and authorise the Clerk to make the payments amounting to £1612.42.

c. The BACS/DD Approval List had been circulated to all Cllrs. It was proposed, seconded and

Resolved to accept the BACS/DD Approval List and authorise the Clerk to make the following payments.

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| EMBC | Building Regs. | £504.00 |
| LALC | Subscription | £453.74 |
| LALC | Training Scheme | £244.80 |
| Pet Waste Solutions | Dog Waste Collection | £25.20 |
| Railfuture | Subscription | £25.00 |
| British Gas | Electricity | £97.10 |
| S.K.D.C | Trade Waste | £28.16 |

d. The Clerk confirmed that the Precept with an increase of 2.8% amounting to £34750 had been requested from SKDC.

e. When the Insurance is due for the Parish Council and Playing Field, it was proposed, seconded and

Resolved to check to see if it would be a better option to combine the two.

18.Training.

a. LALC Training Bulletin December 2025 had been circulated to all Cllrs.

19.Date of Next Meeting.

a. The date of the next meeting was confirmed as Tuesday 10 February 2026

There being no further business the meeting closed at 8.25pm

Signed
Chair Ancaster Parish Council

10 February 2026