

ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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10 March 2026

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER, SUDBROOK, AND WEST WILLOUGHBY PARISH COUNCIL** to be held on **Tuesday 17 March** in the Parish Hall Annexe at 7.30pm.

Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the Agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.

Denise Gascoyne

Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
 - a. Cllr Pearsey 7(c).
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **10 February 2026** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr Martin/District Cllr Stokes**
 - a. Mercia Drive/Charles Avenue/Arne Close – report from meeting with Highways.
 - b. Update on proposed 40mph Speed Limit West Willoughby.
 - c. Update on Layby Parking Rookery Lane.
 - d. Flooding Ancaster.

6. Chair Update.

- a. Update on Fire Alarm
- b. Fire Engineers report.
- c. To discuss govt.uk emails

7. Planning.

- a. S25/2141 Approval of Details Reserved by Condition Sudbrook House
- b. S24/2120 Approval of Details Reserved by Condition Sudbrook House
- c. S26/0178 Planning application of dwelling house Beechwood House West Willoughby.

8. Highways/Policing/Speed Watch

- a. Update on clearing footpath Rookery Lane to West Willoughby (if any)

9. Parish Clerk Update.

- a. Update on Pads and ChargePaks for defibrillators
- b. Confirmation Zurich insurance has been informed of changes to the annexe.

10. Correspondence.

- a. Railfuture
- b. LALC e-news
- c. NBB Recycled Furniture
- d. Elan City
- e. LCC Town and Parish Newsletter February
- f. Glasdon
- g. Clerks & Councils Direct

11. Cemetery/Newton Meadow/Orchard.

- a. Update if any.

12. Grass Cutting/Grounds Maintenance.

- a. Confirmation LCC grass cutting contribution will be £1423.14 for 2026-2027.
- b. Confirmation maps have been received from LCC.

13. Parish Hall.

- a. Update if any.

14. Report from Cllrs.

15. Playing Field.

- a. Update if any.

16. Finance.

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 28 February 2026 and for Chair to sign.
- b. Confirmation S109 monies for annexe had been received from SKDC.
- c. To resolve to approve and accept Retrospective BACS Payments as per the Approval List.
- d. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- e. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- f. To accept Epitaph & AdvantEDGE – 5-year contract renewal.

17. Training.

- a. Freedom of Information and Data Protection 07 May – Cllr Hollick
- b. LALC Training Bulletin March 2026

18. Date of Next Meeting.

- a. To confirm the date of the next meeting as **21 April 2026** at 7.30pm in the Parish Hall.