

Sudbrook and West Willoughby Village Hall (SWWVH) Committee Meeting 20th May 2026

1. Attendance

Present: John Somerville (JS), Louise Burn (LB), Barbara Campbell (BC).

Apologies: John Cairns (JC), Miranda Hickson (MH), Salena Leighton-Humphries (SLH), Rae Seng (RS), Fiona Stocks (FS), Andy Newton (AN).

2. Approval / Amendments of the minutes of the previous Committee meeting

It was agreed that the minutes of the Committee meeting held on 15th April 2026 provided a good overall record and were approved after minor amendment. **JC** was to forward the minutes for inclusion on the APC website.

3. Gazebos Update

We noted that the quotation for the gazebos from 'Gala Tents' was now under £2000 (£1985) even including the 'Gutter Kit' and 'Infills' so that self-funding for these items would not be required. **JS** noted that he had sent an email to SKDC to request an application form for their Community Fund.

4. Planning Barbecue for July 2026

It was confirmed that, as was the case last year, Flyers advertising the Barbecue should be delivered along with the 'News and Views' magazine by Sunday 31st May or as soon as possible thereafter, depending on the availability of the magazines. **JC** was to post the Flyer on the SWWVH and Ancaster Facebook sites at the same time.

Committee Members studied the updated 'Barbecue Checklist' and agreed to undertake the same tasks as they did last year unless others would like to replace them. **AN** has ordered Red and White wine, Lemonade, Soda and Lime Cordial so we're off to a good start.

All **Committee Members** should consult the checklist and confirm that they can undertake the tasks that they are down for. **JS** will circulate the updated checklist to all Committee Members.

Any available Committee Members will be needed to assist behind the bar and with organizing games.

It was confirmed that £3.50 per drink would be appropriate again for this year's event.

It was agreed to undertake a stock-take to establish how many knives, forks, plates, glasses etc. remained from last year to determine how many more would be needed. Similarly, it was considered prudent to check the amount of food and drink which was bought last year to avoid

under / over ordering. **RS** will be contacted to see if we can use her wine glasses again for this event.

Suggested **games** were:

- Water carrying from one bucket to another.
- Hats game – separate game for children and adults proposed.
- Tug of War – we need to obtain a rope!

The proposed Bric-a-Brac and Snack stalls were considered to require too much time and attention unless a volunteer is prepared to take responsibility.

We agreed that a board to indicate bar prices and another to show which games were planned would provide useful information.

5. Any Other Business (AOB)

With only three Committee Members present, it was considered necessary to improve communications to minimize future uncertainty over attendance.

6. Date/Venue of Next Meeting

Provisional date: Wednesday 10th June

Venue: TBC.