

**ANCASTER PARISH COUNCIL**

Parish Clerk: Denise Gascoyne 82 Ermine Street ANCASTER NG32 3QP

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08 September 2026

Dear Councillor,

You are hereby summoned to attend the meeting of **ANCASTER PARISH COUNCIL** to be held on 15 **September 2026** in the Parish Hall at 7.30pm.

**Prior to the commencement of the meeting there will be a 10-minute Public Forum when members of the public may address or put questions to the Parish Council on any matter connected with the agenda, or for inclusion on a future Agenda. They are welcome to stay for the remainder of the meeting but can take no further part in proceedings.**

Denise Gascoyne  
Parish Clerk

1. Chair's Welcome and Housekeeping Arrangements.
2. **Apologies for absence** to receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. **Declarations of Interest** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in Agenda items not previously noted on Members' Register of Interests and any written requests for dispensation.
4. **To approve and accept** as a true record the notes of the meeting of the Parish Council held on **21 July 2026** and to authorise the Chair to sign the official minutes.
5. **Report from County Cllr Martin/District Cllrs Stokes and Stephens**
  - a. Update on 40mph limit West Willoughby
  - b. Update on site meeting with LCC Highways Wilsford Lane.
  - c. Update on flooding Ermine Street/Charlestown/Water Lane.

**6. Chair Update.**

- a. Update (If any) potential illegal waste site off Water Lane.
- b. To discuss the possible development of a Neighbourhood Plan

**7. Planning.**

- a. S26/1252 no objection from SKDC to retain a self-contained welfare unit and storage container Castle Quarry Sleaford Road Ancaster
- b. S26/1290 no objection from SKDC Regulation 5 notice of intention to install fixed line broadband apparatus Maple Cottage Fir Tree Lane.

**8. Highways/Policing/Speed watch.**

- a. Update on Public Footpath No.1 Church Lane

**9. Parish Clerk Update.**

- a. Update on Govt.UK emails
- b. Update on grants for Solar Speed Signs
- c. To confirm date of Emergency Planning Meeting
- d. Update on broadband installation.
- e. Request for litter/dog bin at the valley
- f. LCC - Request your winter salt bag by 30.09.26.
- g. Unauthorised parking at parish hall

**10. Correspondence.**

- a. LALC e-news
- b. LCC Town & Parish July and August Newsletter
- c. Traffic Restriction AW Pipeline project Waterwell Lane 14.09.26-15.09.26
- d. SLCC Review of Model Standing Orders.
- e. Temporary Road Closure Roman Way/Flaminian Way as and when necessary between 14.09.26-30.11.26.
- f. Notice of Proposal to prepare a Neighbourhood Development Plan Barkston & Syston Parish. Consultation period 13.08.26 to 25.09.26
- g. SKDC Business update
- h. LCC Correspondence Environment Agency
- i. Clerks & Councils Direct
- j. Anglian Water – Road Closure Waterwell Lane 14.09.26-15.09.26
- k. Proposed Reservoir in Lincolnshire briefing 19.10.26.
- l. NBB Recycled Furniture

**11. Cemetery/Newton Meadow/Orchard.**

- a. Update on free trees.

**12. Grass Cutting/Grounds Maintenance.**

- a. Confirmation LCC have deferred the third grass cutting programme window by 2 weeks to 21.09.26 – passed to A Newton

**13. Parish Hall.**

- a. Update on installation of fire alarm
- b. Report from Asbestos survey
- c. To discuss replacing/refurbishment of toilets

**14. Report from Cllrs.**

- a. Cllrs Hollick and Fleming – Local Government Reorganisation. –  
Presentation slides circulated to all Cllrs
- b. Cllr Fleming and three others – Community Emergency Response  
Team Tabletop exercise 09.09.26 Council Chamber

**15. Playing Field.**

- a. Update on Play equipment

**16. Finance.**

- a. To resolve to approve and accept Bank Reconciliations, Bank Transfers, and Cashbook (already circulated) to 31 July and 31 August 2026 and for Chair to sign.
- b. To resolve to approve and accept August Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign.
- c. To resolve to approve and accept other August BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign.
- d. To resolve to approve and accept Staff BACS Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- e. To resolve to approve and accept other BACS/DD Payments as per the Approval List (already circulated) and authorise the Chair to sign and Clerk to make the payments.
- f. To accept LGS Pay Agreement 2026/2027 and agree to back pay.
- g. To discuss removing older data from Finance software in line with our Data Retention Policy.

**17. Policies**

- a. To review and accept new/amended policies.
  - Data Protection Policy
  - Code of Conduct
  - Bereavement Policy

**18. Training.**

- a. Community Emergency Response Team Tabletop exercise 09.09.26  
6pm-8pm The Council Chamber. Attendees Andrew Newton, Debra Moore, Anne Hollick, Roger Sirs (Wilsford)

**19. Date of Next Meeting.**

- a. To confirm the date of the next meeting as 20 October 2026 at  
7.30pm in the Parish Hall.

