

Sudbrook and West Willoughby Village Hall (SWVH) Committee Meeting 10th September 2026

1. Attendance

Present: John Somerville (JS), Louise Burn (LB), John Cairns (JC), Andy Newton (AN), Fiona Stocks (FS).

Apologies: Barbara Campbell (BC), Miranda Hickson (MH), Salena Leighton-Humphries (SLH), Rae Seng (RS).

2. Approval/ Amendments of the minutes of the previous Committee meeting.

It was agreed that the minutes of the Committee meeting held on 10th June 2026 provided a good overall record. **JC** was to forward the minutes for inclusion on the APC website.

3. Matters arising from the AGM.

There were no matters arising from the AGM.

4. Barbeque Debrief.

As reported at the preceding AGM, the Summer BBQ held on 4th July 2026 was deemed to be another successful ticketed event. The total number of attendees was good but lower than last year (70 as opposed to 90). However, the event still raised £376 for the Charity's Fund and, most importantly, the feedback received after the BBQ was extremely positive. A financial overview of the BBQ with a breakdown of costs is at Attachment 1.

5. Friday Night Social Debrief

An ad hoc 'Friday Night Social' had been held on 7th August 2026. It had been particularly well attended with approximately 35 residents enjoying the new picnic tables purchased via a South Kesteven Community Fund (SKCF) grant last year.

6. Gazebo Funding Update.

JS had applied to the SKCF for a grant of £1985.75 to purchase 2 sturdy pop-up gazebos that can be swiftly put up/taken down by 2 people. The gazebos can also be joined together to form a marquee-sized shelter when required. The application had recently been declared successful and the gazebos would be ordered once the funding had been received (75% initially with the remainder paid upon completion of the project).

The imminent addition of new equipment highlighted a need for onsite storage rather than relying on committee members to find available space on their properties. A potential option could be a fixed structure that could be used not only for storage but also for onsite activities throughout the year. The acquisition of such a structure had already been the focus of an extraordinary SWWVH Committee Meeting held on 21st August 2023. However, it had not been pursued further due to insufficient evidence of the level of community engagement required for the award of a large grant. It was agreed that the successes of the first 2 ticketed events, together with the well-proven Christmas Sing-alongs and ad hoc summer events, would justify re-opening the topic at the next Committee meeting. In the meantime, **JC** and **FS** had offered their garages for storing the new gazebos.

7. Cordless Appliances.

The VH site still lacked an electricity supply. **SLH** had offered to identify potential cordless options that could be considered. An update would be sought when **SLH** was next available.

8. Christmas Sing-along.

It was agreed that the next annual Christmas Sing-along would be held on Friday 11th December 2026 at 6.30pm. The popular format for the event would be maintained.

9. Any Other Business (AOB)

AN informed the Committee that the Lincolnshire Local Resilience Forum (LRF), essentially a local emergency planning/action group, was keen to raise the public's awareness of its existence and aims. To that end, it was possible that the Committee could help with publicizing the LRF via the Village Notice Board and, when fully active, its website. It was also possible that individuals may wish to volunteer their services. **AN** offered to provide a short briefing at the next meeting. In the meantime, further information may be viewed via this link: <https://www.lincolnshireresilienceforum.org/>

10. Date/Venue of Next Meeting.

The next SWWVH Committee meeting would be held on 14th October 2026 at 7pm. The venue would be coordinated via email.

Attachments:

1. Village BBQ 2026 Financial Overview.

Village BBQ 4th July 2026

Financial Overview

Expenditure

Trustee's Expenses (Claimed)	677.30
Portaloo	120.00
TEN	21.00

Total Expenditure: £818.30

Income

Tickets (Cash)	335.00
Tickets (BACS)	320.00
Bar (Cash)	303.20
Bar (SumUp)	236.88

Total Income: £1195.08

Net Profit: **£ 376.78**

Breakdown of Costs

Bar

Zest draft beer (1x 9 & 1x 4.5 gallon barrels)	264.18
White Wine (5)	27.20
Red Wine (3)	19.68
Lemonade (4)	4.00
Pimm's (5)	70.00
Coke cans (4)	4.00
Guinness Zero cans (10 – 1 sold)	not claimed
Ice (6 bags)	not claimed

Food

Meat (75 burgers/ 70 long sausages)	178.20
Bread	not claimed
Onions	not claimed
Strawberries/cream/cucumber	51.60
Cheese singles (8 x 10 slice pkts)	11.20
Mustard(1)/Ketchup(2)/Burger Sauce (1)	13.00

Sundries

Wooden spoons (100)	4.99
Wooden forks (300)	10.99
Plates Reuseable (100)	9.55
Bowls Reuseable (100)	7.95
1 pt plastic glasses (100)	14.99
Napkins (200)	9.98

Notes:

1. The above costs are for planning purposes only.
2. 3 bottles of Pimm's and some other items (eg. reusable plates/bowls & unused items) will be available for future use.
3. Zest beer cost includes £20 'rack bright charge' .