

Sudbrook and West Willoughby Village Hall Committee Meeting 23rd July 2019

Time of meeting 7pm, Location Carlton Scroop Village Hall.

1, Attendance / Apologies.

Present; John Cairns (JC), John Somerville (JS), Louise Burn (LB), Tom Williams (TW), Rachael Seng (RS), Peter Hall (PH), Andrew Newton (AN), Apologies Neil Gray (NG) Karen Barrett(KB).

2, Approval / Amendments to minutes of last meeting,

No amendments to last meeting

3, Welcome and official signing in of Andy Newton as trustee in accordance with Governing Document.

Formal welcome to AN, check to see if Andy is a Trustee, or just a representative, TW to check and see if AN needs to sign in with Charity Commission.

4, Progress report from JS;

Progress report. An email was sent by JS to Denise Gasgoine with regards to AN joining the meeting, and a reinstatement of the grass cutting services on the village hall site by Ancaster Parish Council, a service that APC took over in Sept 2017, and an explanation has been requested as to why the services were stopped in Nov 2018. This request should be on the APC Sept meeting, AN to speak with Denise and APC to plan a proposal at this meeting. The Church Council Members Group has been written to, to invite a representative, they meet in Aug 2019, and it is in their agenda.

5, Progress report on financial matters from NG (If any);

LLoyds Bank still checking all information given, they are happy with documents shown, completion of Banking imminent, NG to update at next meeting.

6, Update on fencing from RS;

Update, any 4F high fencing panels are being put to one side with regards to our site, it has been decided that Vertical lath paneling is more favourable, as it keeps in with the fences on either side. AN to check with APC if they have access to the land registry, so that the boundary line can be identified. TW to also check his documentation.

7, Discuss mowing rota;

Mowing of the village hall site is to be done on a 3 weekly basis, weather conditions permitting.

1st week Aug JS

3rd week Aug Mitchell Seng

1st week Sept LB

3rd week Sept TW

1st week Oct JC

3rd week Oct AN

8, Further Discussion on plans for Village Picnic and site use;

Village Picnic to be held 1st Sept 4.30 to 7.30 weather permitting. Poster to be made by RS, inviting all, billed as Mad Hatters Tea Party, people are to bring their own food, drinks, chairs or blankets, Children can dress up if they want to, with a childrens cake baking competition. Raffle prizes accepted on the day.

Working party of committee members to be at the site at 10am, to set up, weather permitting.

9, Discuss plan to change area of benefit on Village Hall Site.

It was decided to come back to this point at the next meeting.

10, Any other Business;

Discussion on moving the APC notice board to the Village Hall Site, AN to ask APC for approval, and if SWWVHS could use the APC website to place edited minutes of the meeting, so that Village residents can see meeting notes.

If Notice Board cannot be relocated, a notice board to be placed on the village hall site, with a Health and Safety policy, notice of where a locked first aid kit is located (the telephone box was proposed as an ideal site) and numbers of the committee members with keys for access. TW and RS are happy for their numbers to be advertised.

News issue 63 in the Charity Commission Website to be downloaded and put into files.

JC to make a short summary of Charity Commission News Letter, as and when it comes out.

PH away 3rd to 17th Aug 2019

JC away last week in Aug, back the 30th Aug.

11, Date and time of next meeting;

20th Aug 2019, 7pm Carlton Scroop Village Hall.

Meeting Concluded 8.55pm